



OPEN SESSION

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**Tuesday, March 5, 2024, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

NOTICE OF THE AGENDA

The purpose of this meeting is to conduct the regular Golden Rain Foundation Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

1. Call Meeting to Order / Establish Quorum – President Hopkins

2. Pledge of Allegiance – Director Milliman

3. Acknowledgment of Media

4. Approval of Agenda

5. Approval of Minutes

- a. February 6, 2024 – GRF Board Regular Open Meeting
- b. February 15, 2024 – GRF Board Agenda Prep Meeting

6. Report of the Chair

7. CEO Report

8. Open Forum (Three Minutes per Speaker)

At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The board reserves the right to limit the total amount of time allotted for the Open Forum to thirty minutes. A member may speak only once during the forum. Speakers may not give their time to other people, no audio or video recording by attendees, and no rude or threatening comments. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/98131257242> or call 1 (669) 900-6833 or email meeting@vmsinc.org to have your message read during the Open Forum.

9. Responses to Open Forum Speakers

10. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of January 2024 by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.
- b. Laguna Hills Memorial Day Half Marathon, 5K & 10K

11. Unfinished Business

- a. Clubhouse 1 Renovation Update (Oral Discussion)
- b. Update Committee Appointments
- c. Gate 12 Update – Eric Nunez (Oral Discussion)

12. New Business

- a. Entertain a Motion to Approve GRF Fee Structure for New and Non-returned ID Cards **(March initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**

13. The Board will take a 5-minute break (if needed)

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Cowen. The committee met on February 21, 2023; next meeting April 17, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Cowen
 - (2) GRF Finance Committee Report – Director Cowen
- b. Report of the Community Activities Committee – Director Horton. The committee met on February 8, 2024; next meeting March 14, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the Landscape Committee – Director Skillman. The committee met on February 14, 2023; next meeting May 8, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the Maintenance & Construction Committee – Director Horton. The committee met on February 14, 2024; next meeting April 10, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on February 27, 2024; next meeting TBA.
 - (2) Space Planning Ad Hoc Committee – President Hopkins. The Ad-Hoc

Committee met on January 31, 2024. Next meeting March 6, 2024, at 1:30 p.m. in the Board Room.

- e. Report of the Media and Communications Committee—Director Milliman. The committee met on January 15, 2024; next meeting April 15, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.

(1) Website Ad-Hoc Committee – Director Milliman. The committee met on May 22, 2023; next meeting TBA.

- f. Report of the Broadband Ad Hoc – Director Roza. The closed committee met on February 14, 2024; next meeting TBA.

- g. Report of the Mobility & Vehicles Committee – Director Rothberg. The committee met on February 7, 2024; next meeting May 1, 2024, at 1:30 p.m. in the Board Room.

- h. Report of the Security & Community Access Committee – Director Skillman. The committee met on February 28, 2024; next meeting April 24, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.

(1) Report of the Laguna Woods Village Traffic Hearings – Director Skillman. The Traffic Hearings were held on February 21, 2024; next hearings on March 20, 2024, at 9:00 a.m. as a virtual meeting.

(2) Executive Member Hearings Committee – Director Milliman. The committee met on February 1, 2024; next meeting March 7, 2024, at 9:00 a.m. in the Willow Room.

- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on January 30, 2024; next meeting March 26, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.

- j. Information Technology Advisory Committee – President Hopkins. The committee met on February 23, 2024; next meeting March 29, 2024, as a virtual meeting.

15. Future Agenda Items - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

- GRF Fee Structure for New and Non-returned ID Cards
- Racquet Sports Utilization

16. Directors' Comments

17. Recess *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approved the Agenda

Approve the Minutes of:

(a) February 6, 2024 – Regular Closed Session
Discuss and Consider Personnel Matters
Discuss and Consider Contractual Matters
Discuss Legal/Legislation Matters
Discuss Member Disciplinary Matters

18. Adjournment



OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT
MUTUAL BENEFIT CORPORATION**

**Tuesday, February 6, 2024, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

Directors Present: James Hopkins, Gan Mukhopadhyay, Yvonne Horton, Juanita Skillman, Martin Roza, Egon Garthoffner, Joan Milliman, Ryna Rothberg, William Cowen

Directors Absent: Bunny Carpenter, Cush Bhada

Staff Present: CEO - Siobhan Foster, Paul Nguyen, Carlos Rojas, Steve Hormuth, Alison Giglio, Connie Habal, Ian Barnette, Emilian Sirbu, Robert Carroll, Guy West

Other Directors Present: Robert Reyes – VMS, Ed Elwell – VMS, Mickie Choi Ho – United, Alison Bok – United, Ellen Leonard – United, Andy Ginocchio – Third, Diane Phelps – VMS, S.K. Park - Third

1. Call Meeting to Order/ Establish Quorum – President Hopkins

President Hopkins called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Roza led the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media via Village Television crew were present remotely by way of cameras.

4. Approval of Agenda

President Hopkins requested an approval of the agenda.

Hearing no further changes or objections, the agenda was approved by unanimous consent.

5. Approval of Minutes

- a. January 2, 2024 – GRF Board Regular Open Meeting
- b. January 18, 2024 – GRF Board Agenda Prep Meeting
- c. January 19, 2024 – GRF Board Special Open Meeting

There being no objections, the meeting minutes of January 2, 2024 – GRF Board Regular Open Meeting were approved by unanimous consent.

There being no objections, the meeting minutes of January 18, 2024 – GRF Board Agenda Prep Meeting were approved by unanimous consent.

There being no objections, the meeting minutes of January 19, 2024 – GRF Board Special Open Meeting were approved by unanimous consent.

6. Report of the Chair - None

7. CEO Report

Siobhan Foster-CEO provided a report on the following items:

- After-Hours Contacts
- Resident Services Callback Feature
- Keep Up the Good Organics Work
- CR&R Low-Profile Bin Update
- Join ETWD's Feb. 8 Meeting
- 2024 LWAA Exhibits Awaits

CEO Foster answered questions from the Board.

8. Open Forum (Three Minutes per Speaker)

At this time members were allowed to address the Board of Directors regarding items not on the agenda.

- A member commented on the Foundation of Laguna Woods Village
- A member commented on the sewer system

9. Responses to Open Forum Speakers

- CEO Foster commented on the storm drain issue

10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

10a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of December 2023, and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

10b. Ratification of the resolution number for the Revised Purchasing Policy - The Revised Purchasing Policy was adopted on 10/23/2023, at a special open meeting of the GRF Board. The approved policy was not formally assigned a resolution number in October 2023. The omission of the resolution number assignment is to be ratified at the regular open GRF board meeting held on 02/06/2024, via the consent calendar. 90-23-74*

RESOLUTION 90-23-74*

Revised Purchasing Policy

WHEREAS, the Purchasing Task Force is aimed to establish robust purchasing controls to optimize the internal procurement and contracting procedures. The primary objective is to enhance transparency and to institute a professional, competitive approach to the acquisition of products and services; and

WHEREAS, the task force met numerous times during 2023 to: 1) incorporate revisions necessary for the upcoming ERP (Enterprise Resources Planning) implementation, 2) clarify items identified by members of the task force, and 3) review authority limits; and

NOW THEREFORE BE IT RESOLVED, October 23, 2023, that the Board of Directors of this Corporation hereby approves the Purchasing Policy, Purchasing Matrix, Change Order Policy, Sole Source Form, and Single Source Form as presented; and

RESOLVED FURTHER, that Resolution 90-17-16 adopted May 2, 2017, is hereby superseded and cancelled.

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution as written.

Director Skillman made a motion to approve the Consent Calendar. Director Rothberg seconded.

Hearing no changes or objections, the Consent Calendar was approved unanimously.

11. Unfinished Business

11a. Entertain a Motion to Approve the Drop-In Lounge Television Programming Policy (January initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Milliman read the following resolution:

RESOLUTION 90-24-04

Drop-In Lounge Television Programming

WHEREAS, the Drop-In Lounge located at Clubhouse 1 is open seven days a week from 8 a.m. to 10 p.m. and is a gathering area for residents to have a cup of coffee, socialize, work on a jigsaw puzzle, read a magazine, conduct work and/or relax; and

WHEREAS, altercations and arguments occurred among residents who had conflicting viewing preferences and interests resulting in Security being called to the lounge on several occasions which hindered the enjoyment and necessitated the removal of the television for safety purposes on Monday, December 17, 2018; and

WHEREAS, on March 14, 2019, the Community Activities Committee passed a motion to reinstall the Drop-In Lounge television with restricted programming and closed captioning to Village Television (TV6); and

WHEREAS, since the reinstallation of the television, board members and staff continue to receive complaints regarding access to preferred programming and restriction of use of the remote for control of volume and channels; and

WHEREAS, staff proposes the following viewing schedule for the Drop-In Lounge television 8 a.m. to 10 p.m. each day, and the Community Activities Committee reviewed and recommended this Clubhouse 1 Drop-In Lounge television programming, on December 14, 2023:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
HGTV	National Geo	Turner Classic Movies	Food Network	Discovery Channel	TNT	Lifetime

NOW THEREFORE BE IT RESOLVED, February 6, 2024, that the Board of Directors of this Corporation hereby adopts the aforementioned Clubhouse 1 Drop-In Lounge television programming; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the resolution for the Drop-In Lounge Television Programming. Director Roza seconded.

Hearing no changes or objections, the motion was approved unanimously.

11b. Clubhouse 1 Renovation Update

Alison Giglio, Recreation & Special Events Manager, Guy West, Projects Division Manager, and Robert Carroll, General Services Manager, gave an update on the Clubhouse 1 renovation.

Ms. Giglio, Mr. West, and Mr. Carroll answered questions from the Board.

11c. Update Committee Appointments

Director Milliman read the following resolution:

RESOLUTION 90-24-05

GRF Committee Appointments

RESOLVED, February 6, 2024, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Community Activities Committee

Yvonne Horton, Chair (GRF)
Joan Milliman, Alternate (GRF)
Cush Bhada (GRF)
Mark Laws (Third)
Andy Ginocchio (Third)
Reza Karimi, Alternate (Third)
Sue Quam (United)
Ellen Leonard (United)
Peter Sanborn, (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani, Elsie Addington

Finance Committee

Martin Roza, (GRF)
William Cowen, Chair (GRF)
Andy Ginocchio (Third)
Moon G Yun (Third)
Brad Rinehart, Alternate (Third)
Thomas Tuning (United)
Mickie Choi Hoe (United)
Sue Stephens, (Mutual 50)

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Bunny Carpenter (GRF)
Martin Roza (GRF)
Sue Quam (United)
Tom Tuning (United)
Mark Laws (Third)
S.K. Park (Third)
Advisors: Sue Margolis, Debbie Dotson

Landscape Committee

Cush Bhada, Chair (GRF)
Juanita Skillman (GRF)
Yvonne Horton, Alternate (GRF)
Sue Quam (United)
Anthony Liberatore (United)
Nathaniel Ira Lewis (Third)
S.K. Park (Third)
Reza Karimi, Alternate (Third)
Glenn Miller (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Catherine Brians, Donna Rane-Szostak

Maintenance & Construction Committee

Yvonne Horton, Chair (GRF)
Gan Mukhopadhyay (GRF)
Egon Garthoffner, Alternate (GRF)
Ralph Engdahl (Third)
S.K. Park (Third)
Brad Rinehart, Alternate (Third)
James Cook, Alternate (Third)
Alison Bok (United)
Pearl Lee (United)
Mickie Choi Hoe, Alternate (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Reza Karimi, Bill Walsh, Ajit Gidwani

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Andy Ginocchio (Third)
Ralph Engdahl (Third)
Reza Karimi, Alternate (Third)
Alison Bok (United)
Anthony Liberatore (United)
Advisors: Reza Karimi, Ajit Gidwani, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Juanita Skillman (GRF)
Cush Bhada, Alternate (GRF)
Jim Cook (Third)
Cris Prince (Third)
Moon Yun, Alternate (Third)
Maggie Blackwell (United)

Georgiana Willis (United)
Peter Sanborn (Mutual 50)
Sue Stephens (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost, Catherine
Brians

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)
Juanita Skillman (GRF)
Anthony Liberatore (United)
Mickie Choi Hoe (United)
Mark Laws (Third)
Advisors: Lucy Parker, Diane Phelps

Broadband Ad Hoc Committee

Martin Roza, Chair (GRF)
~~Jim Hopkins (GRF)~~
~~William Cowen (GRF)~~
Bunny Carpenter, Alternate (GRF)
Cris Prince (Third)
Jim Cook (Third)
~~Reza Karimi, Alternate (Third)~~
Alison Bok, non-voting (United)
Sue Quam (United)
Tom Tuning (United)
Peter Sanborn (Mutual 50)
Sue Stephens (Mutual 50)
Advisor: John Cornell, Debbie Dotson

Mobility & Vehicles Committee

Ryna Rothberg, Chair (GRF)
Juanita Skillman, (GRF)
Cush Bhada, Alternate (GRF)
Moon Yun (Third)
S.K. Park (Third)
Reza Karimi, Alternate (Third)
Alison Bok (United)
Nancy Carlson (United)
Sue Stephens, (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisor: Vashi Williams, Elsie Addington

Security and Community Access

Juanita Skillman, Chair (GRF)
Cush Bhada (GRF)

Egon Garthoffner, Alternate (GRF)
S.K. Park (Third)
Reza Karimi (Third)
Nancy Carlson (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Eric Nunez, Co-Chair
Juanita Skillman, Co-Chair (GRF)
Gan Mukhapadhyay (GRF)
S.K. Park (Third)
Moon Yun (Third)
Anthony Liberatore (United)
Georgiana Willis (United)
Rick Kopps, Alternate Resident (Mutual 50)
Sue Stephens (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings (Chair will alternate between Boards)

Juanita Skillman, (GRF)
Cush Bhada, Alternate (GRF)
S.K. Park (Third)
Mark Laws, Alternate (Third)
Maggie Blackwell (United)
Vidya Kale, Alternate (United)
Sue Stephens (Mutual 50)
Glenn Miller, Alternate (Mutual 50)

Select Audit Task Force

William Cowen, Chair (GRF)
Diane Phelps (GRF)
~~Cynthia Rupert (United)~~
~~Mickie Choi Ho (United)~~
~~Andy Ginocchio (Third)~~
~~Peggy Moore (Third)~~

Executive Hearings Committee

Bunny Carpenter (GRF)
Yvonne Horton, Chair (GRF)
Juanita Skillman, Alternate (GRF)
Joan Milliman (GRF)

Space Planning Ad Hoc Committee

Bunny Carpenter, Alternate (GRF)

James Hopkins, Chair (GRF)

Yvonne Horton, (GRF)

Cush Bhada (GRF)

Alison Bok (United)

Tom Tuning (United)

Nancy Carlson (United)

Andy Ginocchio (Third)

S.K. Park (Third)

Reza Karimi (Third)

Sue Stephens (Mutual Fifty)

Peter Sanborn (Mutual Fifty)

Glenn Miller (Mutual Fifty)

~~Correspondent – Elsie Addington (GRF)~~

El Toro Water District – Juanita Skillman (GRF)

RESOLVED FURTHER, that Resolution 90-24-02 adopted January 2, 2024, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the amended Resolution for GRF Committee Appointments. Director Roza seconded.

Hearing no changes or objections, the motion was approved unanimously.

12. New Business

12a. Entertain a Motion to Approve the Temporary Flexible Facility and Amenity Operating Procedures – Clubhouse 1 Renovation

Director Milliman read the following resolution:

RESOLUTION 90-24-06

**Temporary Flexible Facility and Amenity
Operating Procedures – Clubhouse 1
Renovation**

WHEREAS, Clubhouse 1 and most of the surrounding amenities will close on March 4 through September 2, 2024 (26 weeks) for renovation and several club activities, classes and Recreation activities need to be relocated to other facilities creating potential impacts to attendance and

operating procedures; and

WHEREAS, the renovation is expected to create unforeseen factors that may require the need for urgent and immediate decisions to ensure that operations continue to run as smoothly as possible; and

WHEREAS, Due to the timing of these potential issues, it will not be practical or timely to go through the standard committee and board approval process as unpredictable issues may include but are not limited to adjusting pool hours and temperatures, adjusting fitness center hours, limiting guest policies, modifying clubhouse rental fees, relocations of non-rental groups to open space (volleyball to Clubhouse 2 grass and badminton to Aliso Creek area), refunds and relocation and cancellation of activities; and

WHEREAS, any necessary temporary adjustments to policies and operating rules will be discussed with involved departments, the General Manager's office, the Community Activities (CAC) Chair and the Golden Rain Foundation (GRF) Board President; and

WHEREAS, staff will report any temporary changes at the monthly CAC and GRF Board meetings; temporary decisions will remain in place until the project is complete and all activities have been moved back to their original locations:

NOW THEREFORE BE IT RESOLVED, February 6, 2024, that the Board of Directors of this Corporation hereby adopts staff temporary flexibility to adjust facility and amenity operating procedures during the Clubhouse 1 renovation; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the Resolution to approve the Temporary Flexible Facility and Amenity Operating Procedures – Clubhouse 1 Renovation. Director Skillman seconded.

Hearing no changes or objections, the motion was approved unanimously.

13. The Board took a 5-minute break

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Cowen. The committee met on December 20, 2023; next meeting February 21, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) GRF Treasurer's Report – Director Cowen
- (2) GRF Finance Committee Report – Director Cowen

- b. Report of the Community Activities Committee – Director Horton. The committee met on December 14, 2023; next meeting February 8, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the Landscape Committee – Director Skillman. The committee met on November 8, 2023; next meeting February 14, 2024, at 2:00 p.m. in the Board Room and as a virtual meeting.
- d. Report of the Maintenance & Construction Committee – Director Horton. The committee met on December 20, 2023; next meeting February 14, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on January 3, 2024; next meeting TBA.
 - (2) Space Planning Ad Hoc Committee – President Hopkins. The Ad-Hoc Committee met on January 3, 2024, and January 31, 2024. Next meeting March 6, 2024, at 1:30 p.m. in the Board Room.
- e. Report of the Media and Communications Committee—Director Milliman. The committee met on January 15, 2024; next meeting April 15, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Website Ad-Hoc Committee – Director Milliman. The committee met on May 22, 2023; next meeting TBA.
- f. Report of the Broadband Ad Hoc – Director Roza. The closed committee met on November 20, 2023; next meeting February 14, 2024, at 10:00 a.m. as a virtual meeting.
- g. Report of the Mobility & Vehicles Committee – Director Rothberg. The Committee met on November 6, 2023; next meeting February 7, 2024, at 1:30 p.m. in the Board Room.
- h. Report of the Security & Community Access Committee – Director Skillman. The Committee met on October 25, 2023; next meeting February 28, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Skillman. The Traffic Hearings were held on January 17, 2024; next hearings on February 21, 2024, at 9:00 a.m. as a virtual meeting.
 - (2) Executive Member Hearings Committee – Director Milliman. The committee met on February 1, 2024; next meeting March 7, 2024, at 9:00 a.m. in the Willow Room.
- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on January 30, 2024; next meeting March 26, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
- j. Information Technology Advisory Committee – President Hopkins. The Committee met on January 26, 2024; next meeting February 23, 2024, as a virtual meeting.

15. Future Agenda Items

- Discussion of ID Badge Enforcement

16. Director's Comments

- Director Mukhopadhyay commented on cost savings
- Director Milliman commented that this was a good meeting
- Director Skillman commented on the efficiency of the speed of this meeting and also commented on the difficulties of the water level when it rains and the inadequate sewer system
- Director Roza commented on the current weather and how staff is effective working to combat the challenges
- Director Garthoffner commented on the collection of organic materials
- Director Rothberg commented that it was a good meeting
- President Hopkins thanked staff with dealing with members concerns such as CH 1 renovation. This led to an effective meeting.

17. Recess – 10:47 a.m. - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approve the Agenda

Approve the Minutes of:

(a) January 2, 2024 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment

The meeting was adjourned at 2:51 p.m.

DocuSigned by:

Joan Milliman

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Joan Milliman, Secretary of the Board
Golden Rain Foundation



OPEN MEETING

**MINUTES OF THE BOARD OF DIRECTORS OF THE
THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, February 15, 2024 – 9:30 a.m.
Willow Room/Virtual Meeting**

GRF Agenda Prep Meeting

Directors Present: Jim Hopkins, Yvonne Horton, Juanita Skillman, Joan Milliman
Egon Garthoffner, Ryna Rotherberg

Directors Absent: Cush Bhada, Bunny Carpenter, Gan Mukhopadhyay, Martin
Roza, William Cowen

Staff Present: Carlos Rojas, Paul Nguyen, Catherine Laster

Others Present: None

1. Call Meeting to Order and Establish Quorum

President Hopkins called the meeting to order at 9:36 a.m. and established that a quorum was present.

2. Approval of the Agenda

President Hopkins asked for approval of the agenda.

Director Rothberg made a motion to approve the agenda. Director Milliman seconded.

Hearing no changes or objections, the agenda was approved by unanimous consent.

3. Discuss and Consider Items to be placed on the Tuesday, March 5, 2024, Board Meeting Open & Closed Agendas

The Board discussed items to add or remove from the draft Open and Closed Agendas.

Director Milliman made a motion to approve the March 5, 2024, Open Agenda. Director Rothberg seconded.

Hearing no changes or objections, the March 5, 2024, Open Agenda was approved by unanimous consent.


Director Milliman made a motion to approve the March 5, 2024, Closed Agenda.
Director Horton seconded.

Hearing no changes or objections, the March 5, 2024, Closed Agenda was approved
by unanimous consent.

4. Director Comments - None

5. Adjournment

The meeting was adjourned at 10:31 a.m.


Joan Milliman, Secretary of the Board
Golden Rain Foundation

STAFF REPORT

DATE: March 5, 2024
FOR: Board of Directors
SUBJECT: Laguna Hills Memorial Day Half Marathon, 10K and 5K

RECOMMENDATION

Staff recommends that the Golden Rain Foundation of Laguna Woods (GRF) authorize the limited use of the community streets for the City of Laguna Hills Memorial Day Half Marathon, 10K and 5K event.

BACKGROUND

For the past 25 years, Laguna Woods Village has given permission for a portion of the City of Laguna Hills Memorial Day Half Marathon, 10K and 5K event to pass through the community. The race is a collaboration between the City of Laguna Hills, the Golden Rain Foundation and Laguna Woods Village, who created the 5k event in 1994. The event is scheduled for May 27, 2024, and is expected to draw nearly 5,000 runners and spectators.

DISCUSSION

The City of Laguna Hills has once again requested that the Golden Rain Foundation allow a portion of the course to traverse through Laguna Woods Village (Attachment 1).

If approved by GRF and United Laguna Woods Mutual, the course would begin on Calle de La Louisa, and enter the Village by way of Gate 2, traverse around Via Estrada, to Calle Aragon, to Avenida Sevilla, to Avenida Majorca and back to Via Estrada and back out Gate 2 (Attachment 2).

Gates 2 and 4 would be closed from 5:30 to 8:30 a.m. The following cul-de-sacs would be closed from 6:30 to 8:30 a.m.: 9, 10, 21, 22, 23, 24, 40, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60 and 61. Gate 3 will remain open for resident access throughout the event.

Signs would be placed along the course a week in advance of the event, advising residents that no driving would be allowed during the race and no parking would be allowed on the race course between 5:30 and 8:30 a.m. on race day. In addition, staff would include the notice in the "What's Up in the Village" weekly blast on May 17 and 24; in the Globe; and send automatic phone calls to those households affected by the race closures.

FINANCIAL ANALYSIS

The City of Laguna Hills coordinates the logistics for the event and pays for most of the direct event costs. Laguna Woods Village Security provides traffic control support on event

day to manage gate closures at the cost of approximately \$2,500. The staffing breakdown includes:

- 16 Gate Ambassadors - four hours each at holiday pay (total of 64 hours)
- Traffic coordinator dedicated to monitoring the course/radio coordination – four hours at holiday pay.

Funds are budgeted for in the 2024 Security Services annual operating budget.

Prepared By:	Alison Giglio, Recreation and Special Events Director
Reviewed By:	Catherine Laster, Services Manager
Reviewed By:	Eric Nunez, Security Director
Reviewed By:	Steve Hormuth, Financial Services Director

ATTACHMENT(S)

Attachment 1: Request Letter from the City of Laguna Hills

Attachment 2: Laguna Hills Half Marathon, 10K and 5K Course Map

Attachment 3: GRF Resolution - City of Laguna Hills Memorial Day Half Marathon,
10K and 5K Event



Alison Giglio
 Director of Recreation
 Laguna Woods Village
 24351 El Toro Road
 Laguna Woods, CA. 92637

Dear Ms. Giglio:

For the past twenty-five years, both avid runners and community members have enjoyed the City of Laguna Hills Memorial Day Half Marathon, 10K and 5K, Honoring the USMC Dark Horse Battalion event over the Memorial Day weekend. The community event has been successful for many reasons, primarily due to the collaboration between the community, the City of Laguna Hills, and the Golden Rain Foundation and Laguna Woods Village, who created the 5k event in 1994. The event is scheduled for Monday May 27, 2024 and is once again expected to draw nearly 5,000 runners and spectators.

The City of Laguna Hills will be working with Spectrum Sports Management as the event management company. It is our hope that as in years past, the Golden Rain Foundation and Laguna Woods Village will allow the participants to run or walk through its beautiful community. The proposed course for the 5k is the same that was used for last year's event, and the half marathon and 10K will once again follow the 5k route for the first three miles of the race. The goal again is to minimize the impact on your residents by having participants enter and exit through Gate 2, which will allow complete access to Gate 3 for the duration of the event. This year is that the half marathon will begin at 6:30 am with the 5K/10K beginning at the traditional time of 7:00 am. So we will be through the community earlier but no later than previous years.

The generosity of the Golden Rain Foundation and Laguna Woods Village has contributed to the event's success for many years. Many of the participants consider the loop through the village to be the highlight of the course. A booth will be provided to Laguna Woods Village in the event expo should the Association and Community want to come out and celebrate with us. We look forward to celebrating the 26th year anniversary of the event, and to working with the Golden Rain Foundation and Laguna Woods Village staff.

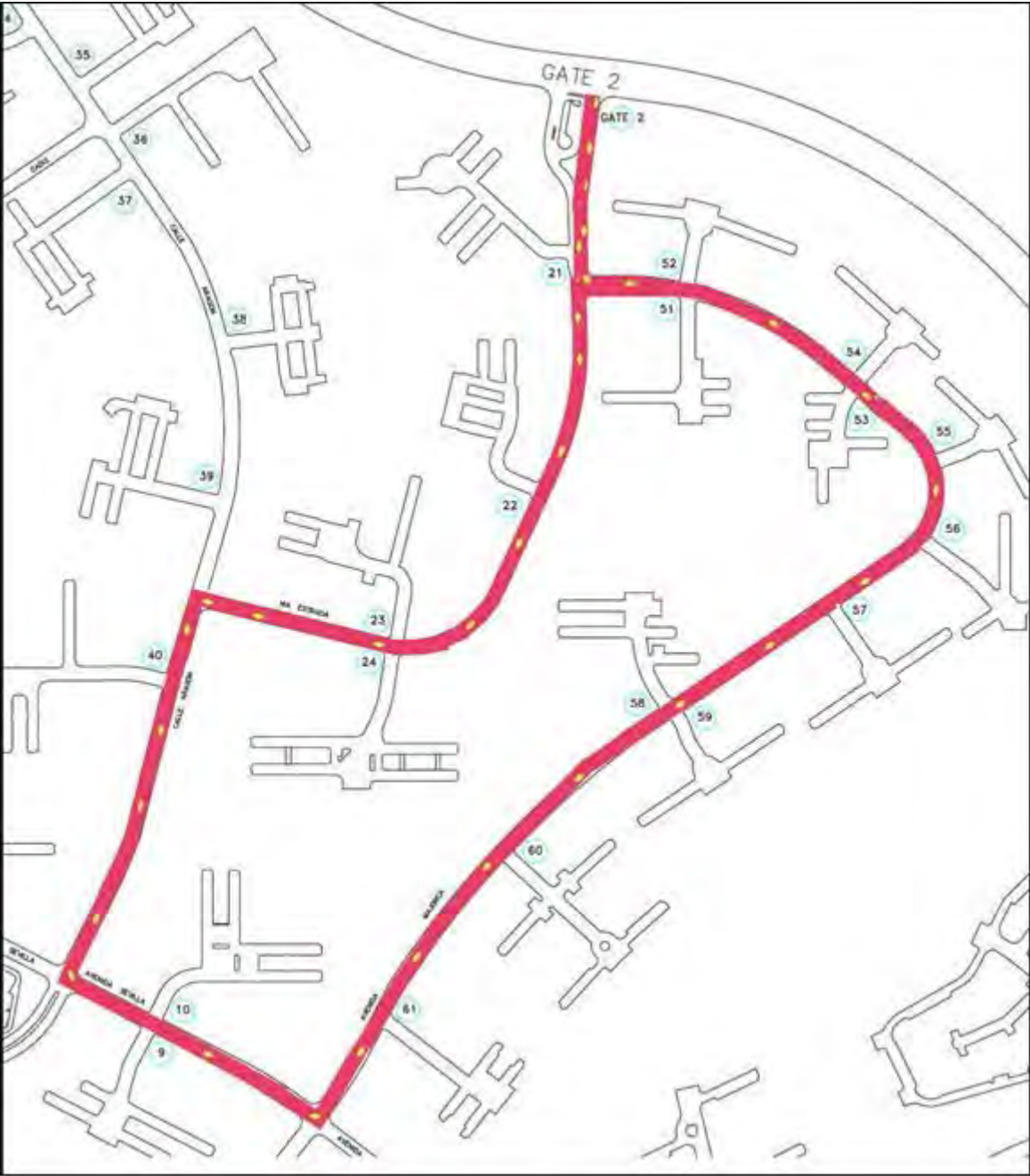
Thank you for your consideration of the request. If you have any questions or concerns, please feel free to contact me.

Sincerely,

Mike Bone

Mike Bone, Spectrum Sports Management on behalf of the City of Laguna Hills

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RESOLUTION 90-24-XX

**City of Laguna Hills Memorial Day Half Marathon, 10K and 5K Request to Use
a Portion of Laguna Woods Village**

WHEREAS, the City of Laguna Hills Memorial Day Half Marathon, 10K and 5K, is scheduled to take place on Monday, May 27 2024; and

WHEREAS, the City of Laguna Hills is requesting that the Golden Rain Foundation allow a portion of the course to traverse Laguna Woods Village, to enter in Gate 2, traverse around Via Estrada, to Calle Aragon, to Avenida Sevilla, to Avenida Majorca, back to Via Estrada and out Gate 2;

NOW THEREFORE BE IT RESOLVED, March 5, 2024, that the Board of Directors of this Corporation hereby authorizes the limited use of the Community streets inside Gate 2 on the morning of May 27, 2024, for the City of Laguna Hills Memorial Day Half Marathon, 10K and 5K event; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

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RESOLUTION 90-24-XX

GRF Committee Appointments

RESOLVED, March 5, 2024, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Community Activities Committee

Yvonne Horton, Chair (GRF)
Joan Milliman, Alternate (GRF)
Cush Bhada (GRF)
Mark Laws (Third)
Andy Ginocchio (Third)
Reza Karimi, Alternate (Third)
Sue Quam (United)
Ellen Leonard (United)
Peter Sanborn, (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani, Elsie Addington

Finance Committee

Martin Roza, (GRF)
William Cowen, Chair (GRF)
Andy Ginocchio (Third)
Moon G Yun (Third)
Brad Rinehart, Alternate (Third)
Thomas Tuning (United)
Mickie Choi Hoe (United)
Peter Sanborn (Mutual 50)
Sue Stephens, **Alternate** (Mutual 50)

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
~~Bunny Carpenter (GRF)~~
Martin Roza (GRF)
Sue Quam (United)
Tom Tuning (United)
Mark Laws (Third)

S.K. Park (Third)
Advisors: Sue Margolis, Debbie Dotson

Landscape Committee

Cush Bhada, Chair (GRF)
Juanita Skillman (GRF)
Yvonne Horton, Alternate (GRF)
Sue Quam (United)
Anthony Liberatore (United)
Nathaniel Ira Lewis (Third)
S.K. Park (Third)
Reza Karimi, Alternate (Third)
Glenn Miller (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Catherine Brians, Donna Rane-Szostak

Maintenance & Construction Committee

Yvonne Horton, Chair (GRF)
Gan Mukhopadhyay (GRF)
Egon Garthoffner, Alternate (GRF)
Ralph Engdahl (Third)
S.K. Park (Third)
Brad Rinehart, Alternate (Third)
James Cook, Alternate (Third)
Alison Bok (United)
Pearl Lee (United)
Mickie Choi Hoe, Alternate (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Reza Karimi, Bill Walsh, Ajit Gidwani

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Andy Ginocchio (Third)
Ralph Engdahl (Third)
Reza Karimi, Alternate (Third)
Alison Bok (United)
Anthony Liberatore (United)
Advisors: Reza Karimi, Ajit Gidwani, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Juanita Skillman (GRF)
Cush Bhada, Alternate (GRF)

Jim Cook (Third)
Cris Prince (Third)
Moon Yun, Alternate (Third)
Maggie Blackwell (United)
Georgiana Willis (United)
Peter Sanborn (Mutual 50)
Sue Stephens, **Alternate** (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost,
Catherine Brians

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)
Juanita Skillman (GRF)
Anthony Liberatore (United)
Mickie Choi Hoe (United)
Mark Laws (Third)
Advisors: Lucy Parker, Diane Phelps

Broadband Ad Hoc Committee

Martin Roza, Chair (GRF)
William Cowen (GRF)
~~Bunny Carpenter, Alternate (GRF)~~
Cris Prince (Third)
Jim Cook (Third)
Reza Karimi, Alternate (Third)
Alison Bok, non-voting (United)
Sue Quam (United)
Tom Tuning (United)
Peter Sanborn (Mutual 50)
Sue Stephens, **Alternate** (Mutual 50)
Advisor: John Cornell, Debbie Dotson

Mobility & Vehicles Committee

Ryna Rothberg, Chair (GRF)
Juanita Skillman, (GRF)
Cush Bhada, Alternate (GRF)
Moon Yun (Third)
S.K. Park (Third)
Reza Karimi, Alternate (Third)
Alison Bok (United)
Nancy Carlson (United)
Sue Stephens, (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisor: Vashi Williams, Elsie Addington

Security and Community Access

Juanita Skillman, Chair (GRF)
Cush Bhada (GRF)
Egon Garthoffner, Alternate (GRF)
S.K. Park (Third)
Reza Karimi (Third)
Nancy Carlson (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)

OTHER COMMITTEES:**Disaster Preparedness Task Force**

Eric Nunez, Co-Chair
Juanita Skillman, Co-Chair (GRF)
Gan Mukhapadhyay (GRF)
S.K. Park (Third)
Moon Yun (Third)
Anthony Liberatore (United)
Georgiana Willis (United)
Rick Kopps, Alternate Resident (Mutual 50)
Sue Stephens (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings (Chair will alternate between Boards)

Juanita Skillman, (GRF)
Cush Bhada, Alternate (GRF)
S.K. Park (Third)
Mark Laws, Alternate (Third)
Maggie Blackwell (United)
Vidya Kale, Alternate (United)
Sue Stephens (Mutual 50)
Glenn Miller, Alternate (Mutual 50)

Select Audit Task Force

William Cowen, Chair (GRF)
Diane Phelps (GRF)
Mickie Choi Ho (United)
Peggy Moore (Third)

Executive Hearings Committee

~~Bunny Carpenter (GRF)~~
Yvonne Horton, Chair (GRF)
Juanita Skillman, Alternate (GRF)

Joan Milliman (GRF)

Space Planning Ad Hoc Committee

~~Bunny Carpenter, Alternate (GRF)~~

James Hopkins, Chair (GRF)

Yvonne Horton, (GRF)

Cush Bhada (GRF)

Alison Bok (United)

Tom Tuning (United)

Nancy Carlson (United)

Andy Ginocchio (Third)

S.K. Park (Third)

Reza Karimi (Third)

Sue Stephens (Mutual Fifty)

Peter Sanborn (Mutual Fifty)

Glenn Miller (Mutual Fifty)

El Toro Water District – Juanita Skillman (GRF)

RESOLVED FURTHER, that Resolution 90-24-05 adopted February 6, 2024, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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Golden Rain Foundation
Security and Community Access Committee
February 28, 2024

ENDORSEMENT (to board)

GRF Fee Structure for New and Non-Returned ID Card Fees

Pamela Bashline, Community Services Manager, presented the GRF Fee Structure for New and Non-Returned ID Card Fees staff report.

The Committee made comments and asked questions.

Director Carlson made a motion to forward the recommended fee schedule related to processing new and non-returned ID cards to the Board for consideration and approval. Director Park seconded the motion.

Director Roza amended the motion to decrease the fee for lost ID cards from \$125 to \$50. The amendment failed due to the lack of a second.

The motion passed by a vote of 5-1-1 (Director Roza opposed and Director Karimi abstained).

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STAFF REPORT

DATE: March 5, 2024
FOR: GRF Board of Directors
SUBJECT: GRF Fee Structure for New and Non-Returned ID Cards

RECOMMENDATION

In order to align GRF identification card (ID) fees with current practice, Staff recommends the board rescind GRF Resolution 90-18-35 and all other outdated resolutions pertaining to the issuance of ID cards, and establish a fee structure to regulate the issuance of new and non-returned ID cards.

BACKGROUND

GRF has a number of outdated resolutions governing the fees and processes of issuing ID cards.

- Resolution G-94-100 established a \$25 fee for the issuance of an ID card for each non-owner occupant (sans lessees) with a \$15 refund to those who surrender the ID card at the end of the residency. (ATT 1)
- Resolution G-95-18 established a \$25 fee to replace a lost ID card, except in the instance where an individual presents a theft report from a bona fide police agency or the Security Department. If an ID card has been found, the individual will be refunded \$15. (ATT 2)
- Resolution G-96-103 reduced the ID card renewal fee from \$20 to \$10. (ATT 3)
- Resolution 90-18-35 established a \$125 fee for non-return of ID cards and a \$125 fee for non-return of vehicle decals. (ATT 4)

The fees established in the above-mentioned resolutions are outdated and/or not charged due to policy changes over the years.

DISCUSSION

The Community Services Division issues ID cards when a resident is approved to reside in a unit.

All owners/members, non-owner occupants, and tenants are required to return their ID cards at the time residency is terminated, but many residents fail to do so, which may result in unauthorized entry into the community. Upon termination of occupancy, the ID cards are deactivated; however, if an ID card is not returned, an individual might continue to use the ID card to gain access through the gates and clubhouses.

According to Resolution 90-18-35 (ATT 4), the current fee for non-returned ID cards is \$125, but the resolution doesn't identify what the cost is for lost, stolen or destroyed ID cards. Although the previous resolutions identify such costs, the fees are outdated and not collected.

Since residents may attempt to circumvent the \$125 fee for the non-returned ID cards by claiming that the ID was lost or destroyed, the \$125 should include any unverified lost, destroyed or stolen ID cards. If the resident presents a police report indicating that the card was stolen, then a \$25 fee is sufficient to cover administrative costs to replace the card.

The following proposed fee structure will act as a deterrent and decrease the number of non-returned ID cards by individuals who move out of the community. Administrative documents will be revised to be consistent with approved fees.

Card Status	Fee
New ID card for non-owner occupant	\$25
New ID cards for new resident owners/members	No charge
New ID cards for lessees, sublessees, renters, lodgers	Included in application processing fee
ID card renewals (Lessees and Mutual Fifty)	No charge
Non-return or failure to surrender ID card	\$125
Unverified lost, destroyed, or stolen ID cards not returned	\$125
Replacement card for verified lost or destroyed cards, and stolen ID cards with the presence of a police theft report	\$25

Upon approval of the fee structure, it is recommended that the fee schedule be placed on the website.

If a member/co-occupant/tenant has been identified as violating this policy, GRF is authorized to take disciplinary action against a member found to be in violation. When a violation occurs, the Board is obligated to evaluate and impose if appropriate, member discipline as set forth in the governing documents. The GRF Board of Directors has the authority to impose monetary fines, suspend Member privileges, and/or bring forth legal action. The Member is entirely responsible for ensuring that the rules, regulations, and policies are following by anyone they allow into the community. This includes any co-occupant, lessee, guest, care provider, vendor, invitee or contactor.

As a side note, Resolution 90-18-35 not only established the \$125 for non-returned ID cards, it also reaffirmed the non-return fee of \$125 for vehicle decals. On December 3, 2019, the GRF Board eliminated the annual vehicle decal sticker program which became effective January 1, 2021 and required the use of vehicle RFID tags. Since the RFID tags are difficult to remove, staff has not been charging this fee and if the board approves to rescind Resolution 90-18-35 then this fee will no longer be in effect.

FINANCIAL ANALYSIS

ID Card Expense-Revenue Report				
WC240 & WC360				
Expenses 2023	Price	Quantity	Total	Frequency
Color Ribbons	\$ 90.50	50	\$ 4,525.00	Every Year
Cards	\$ 2.46	4000	\$ 9,840.00	Every Year
Cleaning Kits	\$ 21.96	4	\$ 87.84	Every Year
Replacement Printer	\$ 3,000.00	1	\$ 3,000.00	Varies
ID Card Software	\$ 3,600.00	1	\$ 3,600.00	Every Year
Printer Repair & Maintenance	\$ 400.00	4	\$ 1,600.00	Varies Per Year
Card Readers Repair & Maintenance	\$ 900.00	2	\$ 1,800.00	Average 2 per year
Employee Time Per Card Printed	10-15 Min		\$ 14,350.00	Varies Per Year
Total Cost Per Year			\$ 38,802.84	
Revenue 2023	Price	Quantity	Total	
Revenue from ID Card Fee's (Occupants)	\$ 25.00	282	\$ 7,050.00	
Revenue from ID Card Fee's (Lost)	\$ 25.00	366	\$ 9,150.00	
Revenue from Non-Returned ID Card Fee's	\$ 25.00	134	\$ 3,350.00	
Total Revenue			\$ 19,550.00	
Net Revenue - Expense			\$ (19,252.84)	
Estimated Revenue 2024	Price	Quantity	Total	
Revenue from ID Card Fee's (Occupants)	\$ 25.00	282	\$ 7,050.00	
Revenue from ID Card Fee's (Lost)	\$ 125.00	366	\$ 45,750.00	
Revenue from Non-Returned ID Card Fee's	\$ 125.00	134	\$ 16,750.00	
Total Revenue			\$ 69,550.00	
* In 2023, expenses for printer supplies, maintainance and replacement, totaled \$38,802.84.				
* In 2023, revenue reflects a shortfall of \$19,252.84.				
* Projected revenue in 2024 with the increase of ID Card fee to \$125 is \$69,550.00.				

Prepared By: Patty Kurzet, Membership Services Coordinator

Reviewed By: Tom Siviglia, Security Operations Manager
Pam Jensen, Controller
Pamela Bashline, Community Services Manager
Jeff Spies, Community Services Supervisor

ATTACHMENT(S)

Attachment 1: Resolution G-94-100
Attachment 2: Resolution G-95-18
Attachment 3: Resolution G-96-103
Attachment 4: Resolution 90-18-35
Attachment 5: Resolution 90-24-XX

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RESOLUTION G-94-100
Adopted November 1, 1994

Policy for Resident Identification Cards for Non-Owner Occupants

WHEREAS, Resident Identification Cards are presently issued to resident owners and occupants approved for residency with a qualifying resident which entitles said occupant to all the privileges enjoyed by residents except voting in mutual elections; and

WHEREAS, the Administrative Transfer Fee covers the cost associated with the issuance of identification cards to resident owners, no charge has been made for processing the application for and issuance of identification cards for non-owner occupants; and

WHEREAS, non-owner occupants are required and informed via information letters of the advisability of returning said identification cards at the time residency is terminated but many occupants fail to do so, which may result in unauthorized entry to the community and/or use of community facilities; and

WHEREAS, the board of directors of this corporation believes it is in the best interest of the corporation and its members to institute a monetary incentive to encourage return of occupant's identification cards;

NOW THEREFORE BE IT RESOLVED, that the board of directors of this corporation hereby adopts the following policy with regard to Resident Identification Cards for non-owner occupants

1) (Note: this policy does not apply to bona fide lessees)

2) Said policy is to take effect January 1, 1995, via the 1995 Fee Schedule using the following criteria:

a) A \$25.00 fee is hereby established, chargeable to the owner for each non-owner occupant identification card issued on or after January 1, 1995;

b) A \$15.00 refund shall be made to the owner when the non-owner occupant's identification card (only for cards issued after January 1, 1995) is surrendered to the Business Office at the termination of residency.

c) The fee for issuance of Resident Identification Cards to non-owner spouses of vested owners and Trustors shall be waived; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized and directed to take such action as is deemed necessary to implement said policy, effective January 1, 1995.

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RESOLUTION G-95-18

Adopted March 7, 1995

WHEREAS, Resolution G-94-62 adopted on August 2, 1994, established a \$25 fee for lost identification cards based on the time and cost involved in making replacement cards; and

WHEREAS, the aforementioned resolution did not address certain circumstances such as theft;

NOW THEREFORE BE IT RESOLVED, that the board of directors of this corporation hereby authorizes its managing agent to impose the \$25 replacement identification card for lost identification cards EXCEPT in the instances where an individual presents a theft report from a bonafide police agency or the Leisure World Security Division to the Business Office of the managing agent; and

RESOLVED FURTHER, that in the instances where an individual produces evidence that the lost identification card has been subsequently found, that individual will be refunded \$15; and

RESOLVED FURTHER, that Resolution G-94-62, adopted on August 2, 1994, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

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RESOLUTION G-96-103
Adopted December 3, 1996

\$10 Lessee ID Card Renewal Fee

WHEREAS, it has been a long-time practice to issue Lessee ID Cards up to a maximum of 12 months and if the leases are executed for more than 12-months, the Lessee must have his ID card renewed at the end of each 12-month period; and

WHEREAS, the ID Card renewal fee established by GRF has been \$20.00 and it has been determined that the actual cost of postage and materials to notify the lessee to renew the card is less than \$20.00 (subsection (c) of Civil Code 1368 requires that such costs be limited to the actual costs of the work performed); and

WHEREAS, with the implementation of the new photo ID Card program makes the issuance of a new card with a lease extension unnecessary or if the card requires renewal, year and month stickers denoting the end of the lease period will continue to be affixed;

NOW THEREFORE BE IT REVOLVED, that the fee shall be reduced to \$10.00 effective January 1, 1997; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of the resolution.

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RESOLUTION 90-18-35

Non-Return Fee of Identification Card Fee (ID)

WHEREAS, the Golden Rain Foundation requires that all approved individuals to reside in the Village register and carry an ID card with them at all times; and

WHEREAS, the Resident Services Department issues ID cards and vehicle decals when a resident is approved to reside in the unit;

NOW THEREFORE BE IT RESOLVED, August 7, 2018, that the Board of Directors of this Corporation hereby establishes a fee for non-return of ID cards of \$125; and

RESOLVED FURTHER, that the Board of Directors of this Corporation reaffirms its non-return fee of \$125 for vehicle decals; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

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RESOLUTION 90-24-XX**GRF ID Card Fees**

WHEREAS, the Golden Rain Foundation requires that all approved residents residing in the Village carry an ID card with them at all times; and

WHEREAS, the Community Services Division issues ID cards when a resident is approved to reside in the unit; and

WHEREAS, all owners/members, non-owner occupants, and tenants are required to return their ID cards at the time residency is terminated, and failure to do so may result in unauthorized entry into the community; and

WHEREAS, all GRF ID card fees should be identified in one resolution and placed on the website to provide transparency and improve communications;

NOW THEREFORE BE IT RESOLVED, April 2, 2024, that the Board of Directors of this corporation hereby establishes the following fee schedule related to processing new and non-returned ID cards:

Card Status	Fee
New ID card for non-owner occupant	\$25
New ID cards for new resident owners/members	No charge
New ID cards for lessees, sublessees, renters, lodgers	Included in application processing fee
ID card renewals (Lessees and Mutual Fifty)	No charge
Non-return or failure to surrender ID card	\$125
Unverified lost, destroyed, or stolen ID cards not returned	\$125
Replacement card for verified lost or destroyed cards, and stolen ID cards with the presence of a police theft report	\$25

RESOLVED, Resolution G-94-100 adopted November 1, 1994; Resolution G-95-18 adopted March 7, 1995; Resolution G-96-103 adopted December 3, 1996; and Resolution 90-18-35 adopted August 7, 2018 are hereby superseded and cancelled; and

RESOLVED FURTHER, that the fee schedule shall be placed on the website; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

MARCH INITIAL NOTIFICATION: Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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Treasurer's Report for March 5, 2024 Board Meeting

Slide 1 – This first chart includes all revenues and expenses including those designated for reserves, including investment income, the transfer facility fees and the GRF reserve portion of the HOA fees.

Through the reporting period of January 31, 2024, GRF had net revenue of \$665K, with total revenue of \$4.5M and total expense of \$3.9M. GRF was better than budget by \$279K with total expenses coming in lower than budget by \$150K primarily due to less outside services and materials and supplies utilized than anticipated.

Slide 2 – The next chart displays the Operating Fund, which excludes the non-operating revenues, expenses and depreciation. This report shows a favorable variance of \$149K through the reporting period, with expenses better than budget by \$153K, offset by non-assessment revenue worse than budget by (\$4K).

Slide 3 – This slide shows our most significant operating only variances by category with green bars representing favorable variances to budget, and orange bars representing unfavorable items.

Favorable. Overall, we had favorable variances in:

- Outside services of \$93K due to services not yet needed such as car washes and auto body repairs for GRF vehicles, Lyft ride requests for residents, and Village Breeze magazine printing.
- Materials & supplies \$90K due to supplies not yet needed for items such as fertilizer for the 27-hole golf course, pool chemicals in aquatics, and computers and monitors in information services.
- Clubhouse rentals and event fees of \$70K due primarily to high event fee and room rental revenue at the Performing Arts Center (PAC) for events such as such as King of Queen and Jimmy's Buffet tribute band concerts put on by the Village Music Club and Boomers Club.
- Cable programming/franchise fees of \$32K due to late invoicing of cable programming.

Unfavorable. Some offsetting unfavorable variances included:

- Repairs & maintenance of (\$111K) due primarily to the timing of payment of software subscriptions in Information Services for the year; although budgeted evenly throughout the year, payment took place in January.
- Broadband services of (\$73K) Unfavorable variance primarily due to advertising as clients continue to allocate less dollars to Cable TV advertising and instead towards other digital platforms. In addition, a Sponsorship generating program in Media and Communications was anticipated to be launched in 2024 but has not occurred.

Slide 4 – This slide shows our sources of revenue other than the assessments, such as fees and rentals. To date, we have received just under \$925K of non-assessment operating revenue, as shown on this pie chart. By category, we can see that our largest revenue is Broadband Services (i.e. internet, set top boxes, ad insertion, and premium channels), followed by Golf Revenue, Clubhouse Rentals & Event Fees, and Merchandise Sales. Other revenue, which includes Additional Occupant Fees, Sponsorship Income, Class Fees, Parking Fees, and RV Storage Fees among others, amount to 15%. These revenues offset costs and help keep assessments down.

Slide 5 – The chart shows, as usual, our largest operating expense is compensation, followed by cable and programming expenses. Of the \$3.5M, excluding depreciation, these two categories account for 76% of the total Operating expense. Insurance, Professional and Legal, Utilities & Fuel, Outside Services, etc. make up the remaining 24%.

Slide 6 – The reserve and restricted funds adjusted balances are shown here.

- Starting with the 1st column on the left, reserve funds have a combined ending balance of: \$42.3M; restricted fund balances have an ending balance of \$4M. Included in this total are contributions received this year through assessments, trust facilities fees, and investment earnings.
- The 2nd column shows the work in progress of \$9M for reserve and \$43K for restricted, reflecting the amounts paid for projects not yet completed.
- The 3rd column represents the resulting “adjusted” fund balances of \$33.3M for reserve and \$3.9M for restricted.

Slide 7 – We have a slide here to show resale History from 2022-2024. Community-wide sales total 67 through January 31, 2024. Most of these transactions generate the Trust Facilities Fee (transfer fee), used as a source of revenue for our reserves.

Slide 8 –The listing on this slide gives you an idea where the reserve money is committed. Of the \$30.2M appropriated by the Board for various projects and equipment purchases, the remaining encumbrances against our reserve funds is \$23.3M, primarily for renovation projects. There are currently no appropriations budgeted from restricted funds.

Slide 9 – We compare our “adjusted” fund balances to historical balances for the past five years on this next chart, showing that GRF has averaged \$29.5 million in reserve funds and \$2.9 million in contingency funds.

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GRF Financial Report

As of January 31, 2024



INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$2,907	\$2,907	\$0
Non-Assessment Revenue	\$1,634	\$1,505	\$129
Total Revenue	\$4,541	\$4,412	\$129
Total Expense	\$3,876	\$4,026	\$150
Net Revenue/(Expense)	\$665	\$386	\$279

GRF Financial Report

As of January 31, 2024



OPERATING ONLY INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$2,690	\$2,690	\$0
Non-Assessment Revenue	\$925	\$929	(\$4)
Total Revenue	\$3,615	\$3,619	(\$4)
Total Expense ¹	\$3,455	\$3,608	\$153
Operating Surplus/ (Deficit)	\$160	\$11	\$149
1) excludes depreciation			

GRF Financial Report

As of January 31, 2024
Operating Only



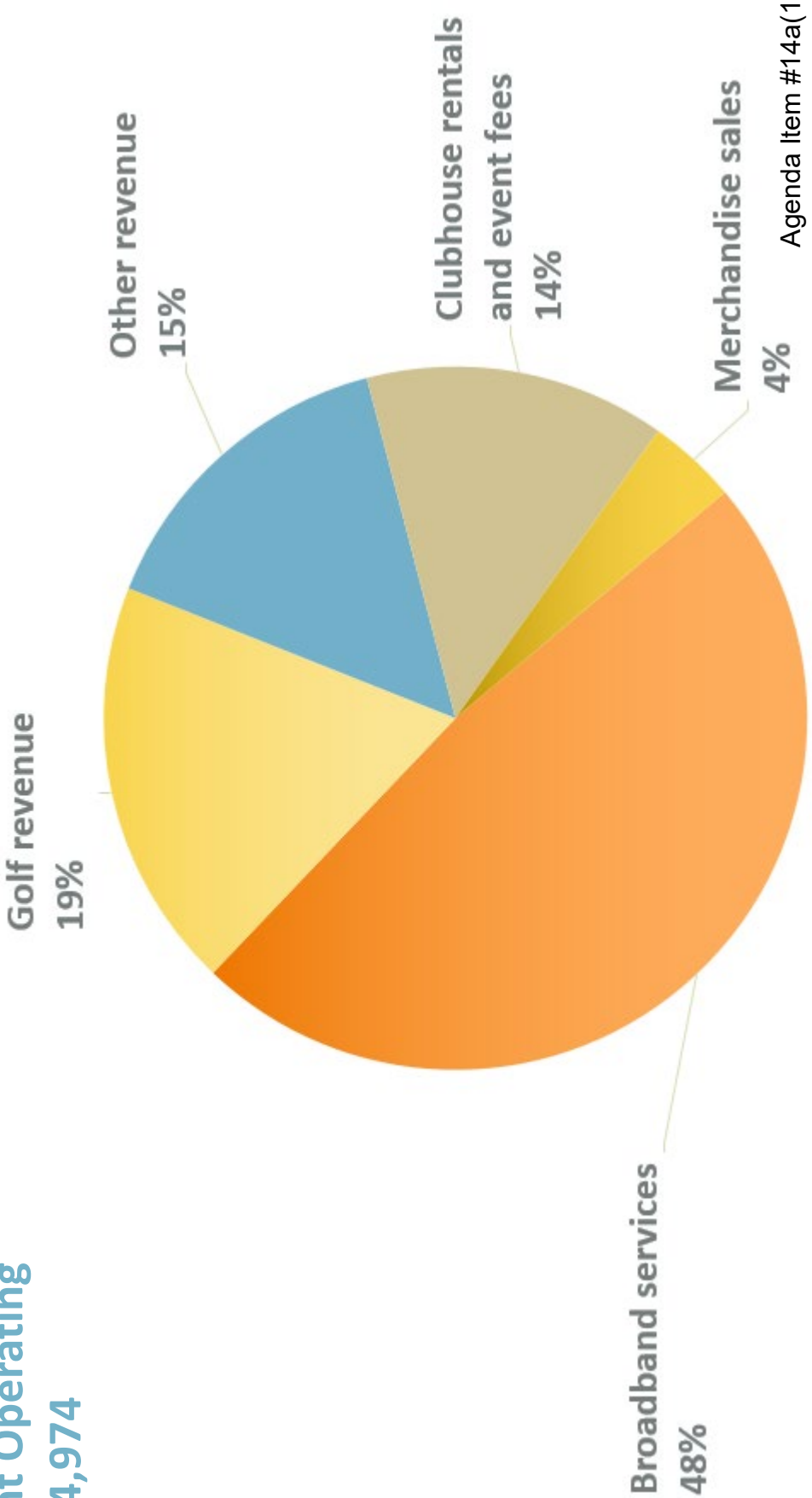
Unfavorable Favorable

GRF Financial Report

As of January 31, 2024



**Total Non-assessment Operating
Revenue \$924,974**

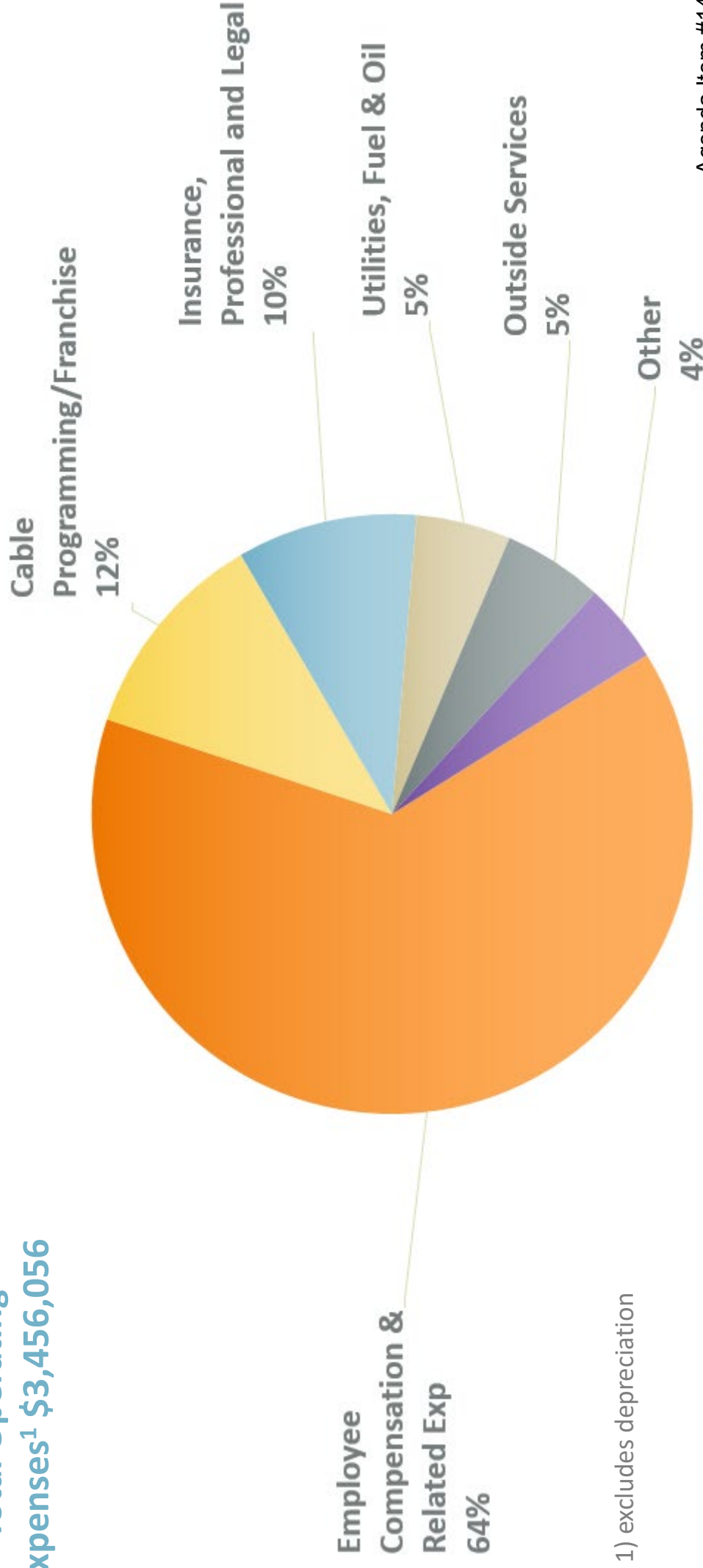


GRF Financial Report

As of January 31, 2024



**Total Operating
Expenses¹ \$3,456,056**



1) excludes depreciation

GRF Financial Report

As of January 31, 2024



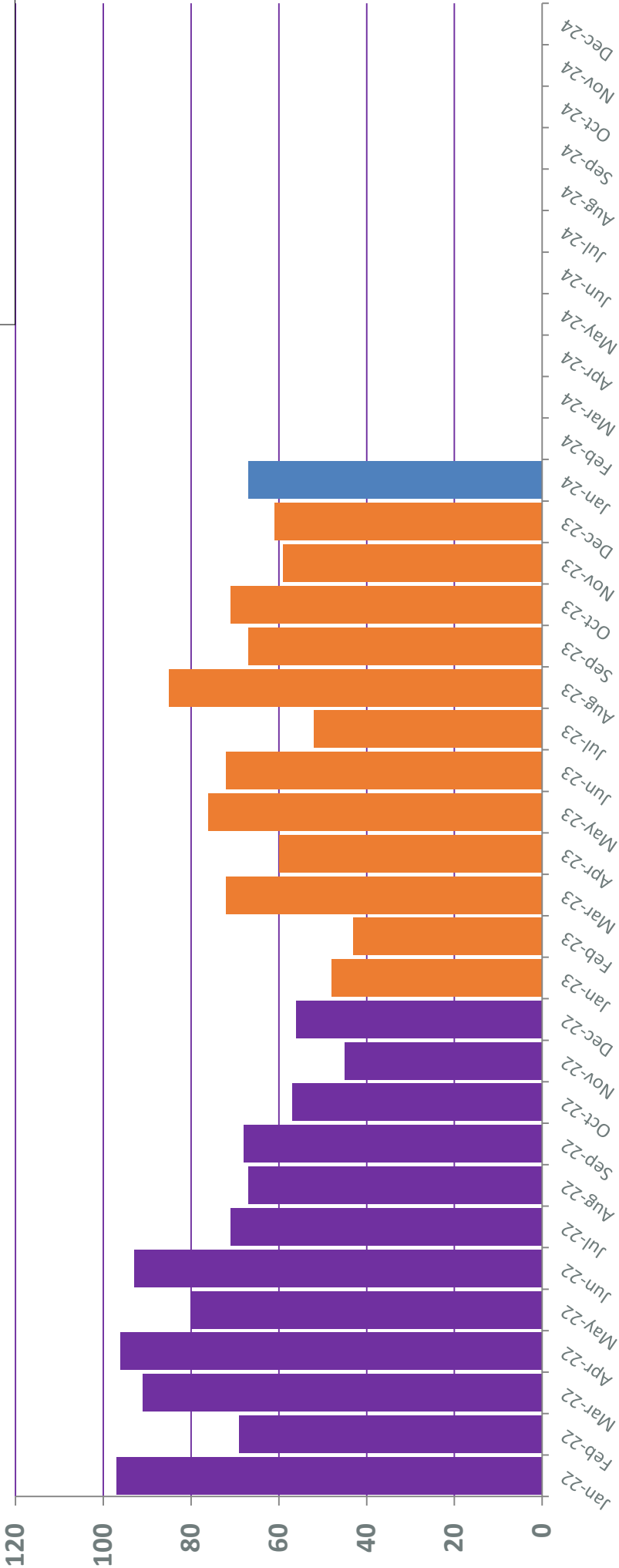
RESERVE FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Equipment Fund	\$7,064	\$5,796	\$1,268
Facilities Fund	\$19,239	\$3,228	\$16,011
Trust Facilities Fee Fund	\$16,016	\$0	\$16,016
TOTAL	\$42,319	\$9,024	\$33,295
RESTRICTED FUND BALANCES (in thousands)			
Contingency Fund	\$3,972	\$43	\$3,929

GRF Financial Report

As of January 31, 2024

Resale History — Consolidated

NO. OF RESALES		AVG. RESALE PRICE
YTD 2022	97	\$365,108
YTD 2023	48	\$300,654
YTD 2024	67	\$460,478



GRF Financial Report

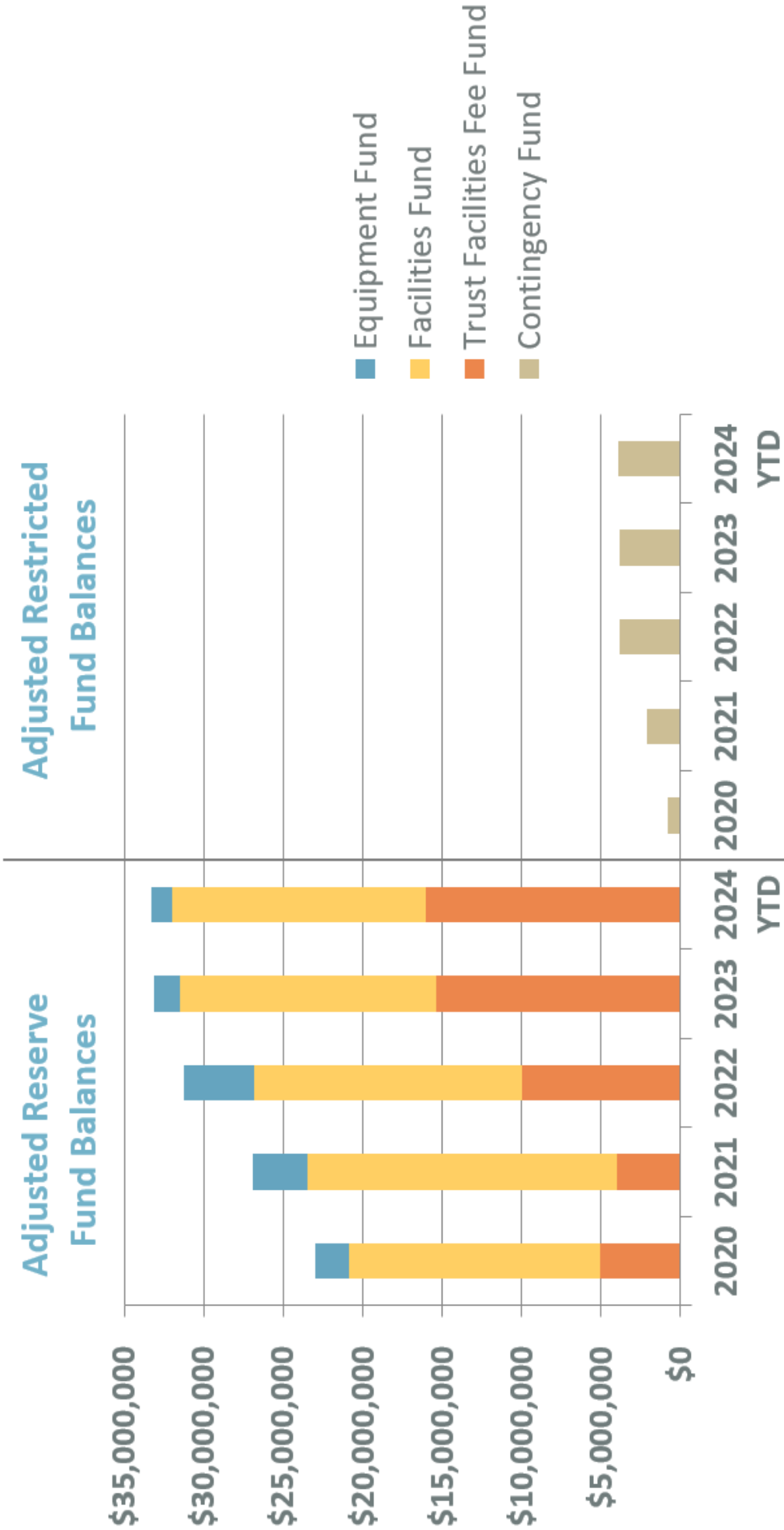
As of January 31, 2024



FUND ENCUMBRANCES (in thousands)				
	RESERVE FUNDS (EQF + FCF)		RESTRICTED FUND (CNF)	
Categories	Total Appropriations	Remaining Encumbrance	Total Appropriations	Remaining Encumbrance
Aquatics & Fitness	254	246	0	0
Broadband	450	450	0	0
Clubhouses	3,111	2,435	0	0
Computers	5,395	2,756	0	0
Equestrian Center	54	54	0	0
Garden Centers	50	50	0	0
Golf Facilities	1,064	642	0	0
Grounds & Misc	3,891	1,681	0	0
Other Equipment	30	19	0	0
Other GRF Facilities	10,965	10,353	0	0
Paving & Pavers	784	784	0	0
Roofing Projects	48	48	0	0
Security	36	11	0	0
Vehicles	4,116	3,845	0	0
TOTAL	\$30,248	\$23,374	\$0	\$0

GRF Financial Report

As of January 31, 2024



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FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION

Wednesday, February 21, 2024 – 1:30 p.m.
Hybrid Meeting

DIRECTORS PRESENT: William Cowen – Chair, Martin Roza, Andy Ginocchio, Brad Rinehart, Thomas Tuning, Mickie Choi Hoe, Peter Sanborn

DIRECTORS ABSENT: Moon Yun

ADVISORS PRESENT: None.

STAFF PRESENT: Steve Hormuth, Jose Campos, Erika Hernandez

OTHERS PRESENT: GRF – Jim Hopkins, Egon Garthoffner
United – Alison Bok, Ellen Leonard
Third – Reza Karimi

Call to Order

Director William Cowen, GRF Treasurer, chaired the meeting and was called to order at 1:30 p.m.

Acknowledgement of Media

The meeting was streamed via Granicus and Zoom for members of the community to participate virtually.

Approval of Meeting Agenda

A motion was made to approve the agenda as presented. Hearing no objection, the motion to approve the agenda passed unanimously.

Approval of the Regular Meeting Report of December 20, 2023

A motion was made and carried unanimously to approve the meeting report as presented.

Chair Remarks

Director Cowen thanked all members who participate in the finance meetings.

Member Comments (Items Not on the Agenda)

None.

Department Head Update

Steve Hormuth, Director of Financial Services, shared that the 2023 Financial Audit initiated on February 14, 2024 with a kick-off meeting held by the Audit Task Force with the KPMG representatives. They presented their annual audit services overview outlining expected timelines and procedural details.

Review Preliminary Financial Statements dated December 31, 2023

The committee reviewed the financial statements dated December 31, 2023. Multiple Questions were addressed and noted by staff.

Endorsement from Standing Committees

None.

Future Agenda Items

RV Fees

Traffic Fees

Committee Member Comments

None.

Date of Next Meeting

Wednesday, April 17, 2024 at 1:30 p.m.

Recess to Closed Session

The meeting recessed to closed session at 2:32 p.m.

DRAFT

William Cowen, Chair

OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, February 8, 2024 – 1:30 p.m.
Board Room/Virtual Meeting

MEMBERS PRESENT: Yvonne Horton, Chair, Joan Milliman, Mark Laws, Andy Ginocchio, Ellen Leonard, Sue Quam, Peter Sanborn, Dennis Boudreau, Ajit Gidwani, Elsie Addington

MEMBERS ABSENT: Cush Bhada, excused

OTHERS PRESENT: Juanita Skillman, Mickie Choi Hoe, Egon Garthoffner, Reza Karimi

STAFF PRESENT: Alison Giglio, Jennifer Murphy, Jackie Chioni, Laura Cooley, Ada Montesinos, Jose Campos, Blake Lefante

Call to Order

Chair Horton called the meeting to order at 1:34 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

Director Ginocchio made a motion to approve the agenda with change of moving item number 12 before item number 10. Director Laws seconded.

Motion passed unanimously.

Approval of Committee Report for December 14, 2023

Director Laws made a motion to approve the report. Director Leonard seconded.

Motion passed unanimously.

Chair's Remarks

Chair Horton opted to state remarks during Committee Member Comments.

Report of the Recreation and Special Events Director

Ms. Giglio reported the following Recreation Department highlights: the water heater at Pool 4 is currently not working and replacement is scheduled for tomorrow; the Pool 5 pump room was flooded during the heavy rains and is expected to reopen on February 19; Pool 1 will remain open during this necessary closure and will close the week of February 19 for critical repairs maintenance; the Christmas Buffet hosted 292 attendees which broke the record in 2019 of 246 attendees; the New Year's Eve Dinner Dance hosted at Clubhouse 5 had 346 attendees; the Village Bazaar on January 27 sold out vendor tables in four minutes which attracted approximately 450 attendees; the Village Bazaar wait list will be called for the future event to maximize opportunities for all to participate; a free showing of the College Championship football game hosted 55 attendees; the Equestrian Center security gate installation is almost complete; lessons and riding have been interrupted by the heavy rains and will resume once the facility and trails dry out; the golf course has reduced play due to the heavy rains in order to maintain course health; the driving range will be closed until it dries after the heavy rain; a club fitting day was held at a local indoor studio allowing more than \$5,000 in sales for custom clubs to our members; the Library greeted 2,488 visitors with volunteers working 757 hours and 3,043 items circulated through the front desk in January which was at the highest level since last summer; 43 new residents signed up for catalogue access in January.

Ms. Giglio stated the following GRF Board approvals: the Clubhouse 1 Drop-In lounge television schedule met the 28-day notification and will resume scheduled programming when the facility is reopened in September; temporary flexibility to adjust facility and amenity operating procedures during the Clubhouse 1 renovation as unforeseen factors may require the need for urgent and immediate decisions; these adjustments will be discussed with impacted departments, the General Manager's office, the Community Activities Committee (CAC) Chair and the GRF Board President and updates will be reported to CAC and GRF.

Ms. Giglio stated the following Clubhouse 1 renovation update: staff has been extremely busy preparing to for the Clubhouse 1 renovation by relocation of all 110 rental groups to other facilities; safety fencing adjustments have been made to allow play for bocce and petanque; more parking has been made available to support the open facilities; contractor insurance prevents us from opening the remaining facilities and amenities during the project because they are in the middle of the construction zone; the Community Center Fitness Center will expand hours to accommodate the Clubhouse 1 Fitness closure and Fitness staff has informed patrons to investigate insurance coverage for use of outside fitness providers; the Transportation hub will move to the parking lot behind the Library and History Center; pool schedules may change often, so please check the hours prior to visiting a pool.

Ms. Giglio stated staff appreciates the cooperation and flexibility from clubs and classes as some had to downsize and adjust their activities.

Ms. Giglio stated the Village 60th Anniversary event will be hosted Monday, September 9 from 4 to 10 p.m. at Clubhouse 2. Event details will be forthcoming once confirmed in all Laguna Woods Village publicity outlets.

Ms. Murphy stated the following upcoming events: the Big Game will be hosted at Clubhouse 5 with kick-off at 3 p.m.; the free Monday movie at the Performing Arts Center on February 12 will be *Sliding Doors* with showtimes at 2 and 7 p.m.; the annual Valentine's Day Dinner Dance will be hosted at Clubhouse 5 at 5 p.m.; the St. Patrick's Day Buffet will be hosted at Clubhouse 5 on March 17 at 5 p.m.; a Neil Diamond tribute concert will be hosted at the Performing Arts Center on March 23 at 7:30 p.m.; the annual Easter Eggstravaganza will be hosted at the Equestrian Center on March 30, 9 to 11 a.m.; the Easter Buffet at Clubhouse 5 on March 31 at 1 p.m.

Member Comments (Items Not on the Agenda)

Members were called to speak on the following: in favor of purchase of wooden fiber bales; Clubhouse 1 renovation publicity; Library maintenance and attendance recording concerns which require more staff support; thank you to staff for billiards support; inquiries regarding creation of staff report and change approval process; inquiry regarding number of horses at the Equestrian Center and of those, how many are non-resident owners; in opposition of purchase of wooden fiber bales.

The committee suggested that members attend GRF Board meetings for an update on the Clubhouse 1 renovation and Ms. Giglio stated the scope of work documents may be viewed at both Clubhouse 1 and the Recreation office.

CONSENT

Director Leonard made a motion to approve the consent calendar. Director Milliman seconded.

Ms. Montesinos presented information regarding the Financial Statement.

Discussion ensued.

Motion passed 5-1-1. Director Laws opposed; Director Sanborn abstained.

REPORTS

Garden Center Advisory Group Update – Ms. Giglio reported the advisory group is made up of six members and meets once a month. This group has addressed issues including

the following: operating rules (which were reviewed during the current revisions), tool hoarding, misuse of trash bins, plot appearance and tree trimming. It has been reported that complaints are minimal due to a wonderful combination of staff walkthroughs and issues being dealt with immediately once reported. This group is key in identifying some issues and staff are able to get ahead of problems before they become a nuisance.

Staff recommends this advisory group should be continued.

2023 Event Recap/2024 Scheduled Events – Ms. Murphy presented the 2023 event recap and the 2024 scheduled events.

Discussion ensued.

Presentation from Pickleball Club for Additional Courts – Pickleball club president, Miranda McPhee, presented the request for a collaborative effort to review available space to create additional pickleball courts for community use due to the continued rise in popularity of the sport.

Discussion ensued.

Director Milliman made a motion to recommend the creation of an ad hoc committee including Community Activities Committee and Maintenance and Construction to assist with pickleball request for additional courts. Director Laws seconded.

Motion passed 6-0-1. Director Ginocchio was not present for the vote.

ITEMS FOR DISCUSSION AND CONSIDERATION

California Club Request for Exceptions to GRF Recreation Flyer and Poster Policy and the Performing Arts Center Operating Rules

Director Laws made a motion to deny the California Club request for exceptions to GRF Recreation Flyer and Poster Policy and the Performing Arts Center Operating Rules. Director Sanborn seconded.

Discussion ensued.

Motion passed unanimously.

ITEMS FOR FUTURE AGENDAS

Reservation System Review – Staff was directed to place this item under Items for Future Agendas.

Recreation Policy Review – Staff was directed to keep this item under Items for Future Agendas.

Redistribution of Equestrian Arena Lighting Funds – Staff was directed to keep this item under Items for Future Agendas.

Aquadettes Show – Staff was directed to keep this item under Items for Future Agendas.

Review of CAC Charter - Staff was directed to keep this item under Items for Future Agendas.

CONCLUDING BUSINESS

Committee Member Comments

Advisor Gidwani stated Recreation Department did phenomenal job of relocating those in Clubhouse 1 and thanked this committee for taking their time to ensure that things run well.

Director Sanborn stated communication to a large community is quite difficult and the Towers has televisions that display community news and upcoming events.

Director Quam stated kudos to staff regarding the Clubhouse 1 renovation and ad committee is good idea, but many are busy with committee meetings. She thanked the committed for the extensive discussion as she is new.

Director Leonard stated member requesting wooden fiber archery bales presented very well, but these may be a fire hazard. She stated the Library card swipe is an excellent idea and should be in a lot of our facilities. She stated this should be a future agenda item.

Director Milliman stated thank you to everyone for good discussion and to the Recreation staff for working hard. She stated she would like to be part of the any further discussion or official ad hoc committee regarding the club flyer/poster advertising.

Advisor Boudreau stated the Library lights should be replaced quickly.

Chair Horton thanked staff for a great job and stated better communication is a goal of president of GRF.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held both in the board room and virtually via the Zoom platform at 1:30 p.m. on Thursday, March 14, 2024.

Adjournment

There being no further business, the Chair adjourned the meeting at 3:59 p.m.

__Yvonne Horton__

Yvonne Horton, Chair

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OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
LANDSCAPE COMMITTEE
WEDNESDAY, February 14, 2023 – 2:00 P.M.
BOARD ROOM / VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair – Juanita Skillman, Ira Lewis, S.K. Park, Sue Quam, Glenn Miller, Anthony Liberatore, Yvonne Horton

COMMITTEE MEMBERS ABSENT: Cush Bhada

OTHERS PRESENT:

ADVISORS PRESENT: Donna Rane-Szostak

STAFF PRESENT: Kurt Wiemann, Megan Feliz

1. Call Meeting to Order

Chair Skillman called the meeting to order at 2 p.m.

2. Acknowledgment of Media

No formal press was present.

3. Approval of the Agenda

Director Lewis made the motion to approve the agenda. Director Park seconded the motion. The agenda was approved without objections.

4. Approval of the Meeting Report for November 8, 2023

Director Park made the motion to approve the agenda. Director Lewis seconded the motion. The report was approved without objections.

5. Chair Remarks

Chair Skillman stated that Chair Bhada is still out of town, and she will be chairing this meeting. Director Skillman shared information about AB 1572 and the spotlight article in the El Toro Water District Newsletter Laguna Woods Village received.

6. Department Head Update

Mr. Wiemann provided an update on the completion of the Monkey Puzzle Tree trimming project. While the crews were in the area working they removed some dead wood off the 200-year-old Sycamore tree.

6a. Charging Station Update

An update was provided letting everyone know the project is moving along, albeit slowly. They are currently waiting on the plans to be approved with the city. The landscape department have been testing the batteries life in the field.

6b. Sprinkler Update

Mr. Wiemann notified everyone the new irrigation system is fully functional, and they are working with ETWD on the final rebates.

6c. Clubhouse 1

Clubhouse 1 is going under renovation starting in March. Mr. Wiemann informed the committee that all landscape was removed from the area. This was done so the plants do not get trampled and ruined. The area will be gated in, so there is no way to tend to the plants during the construction. Once, the renovations are complete the staff will come in and renovate the landscaping.

Items for Discussion and Consideration

7. Aliso Creek Update

Mr. Wiemann gave an informative update on the Aliso Creek clean up. They removed some willows and cattails that were impeding the flow of the creek. He informed the committee they are estimating only needing to perform a major cleanup in the creek three times each year, due to the diligent work that has been done recently.

8. Member Comments (Items Not on the Agenda)

One member voiced concern about the horse trails and the need for plant replacement along them.

9. Response to Members Comments

Mr. Wiemann responded to the member comment.

Concluding Business:

10. Committee Member Comments

Several comments were made.

11. Date of Next Meeting – Wednesday, May 8, 2023 at 1:30 p.m.

12. Adjourned at 2:20 p.m.


Juanita Skillman (Feb 15, 2024 18:19 PST)

Juanita Skillman, Chair



OPEN MEETING

**REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
MAINTENANCE AND CONSTRUCTION COMMITTEE**

**Wednesday, February 14, 2024 – 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room and Virtual with Zoom**

REPORT

MEMBERS PRESENT: Yvonne Horton – Chair, Gan Mukhopadhyay, Ralph Engdahl, SK Park, Alison Bok, Pearl Lee, Sue Stephens

OTHERS PRESENT: **GRF:** Egon Garthoffner
UNITED: Ellen Leonard
Advisors: Bill Walsh, Ajit Gidwani

STAFF PRESENT: Guy West – Staff Officer & Projects Division Manager,
Heather Ziemba – Projects Administrative Coordinator

1. Call to Order

Chair Horton called the meeting to order at 9:31 a.m.

2. Acknowledgement of Media

Chair Horton noted that no media was present.

3. Approval of the Agenda

The agenda was approved as written.

4. Approval of Meeting Report from December 20, 2023

Hearing no objection, the meeting minutes were approved by unanimous consent.

5. Chair's Remarks

None.

6. Department Head Update

Mr. West announced that there will be a GRF Clubhouse Renovation Ad Hoc Committee meeting on February 27, 2024, at 1:30 p.m.

7. Member Comments

A member commented on water drainage in the community during rain events.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the committee by one motion. In the event that an item is removed from the Consent Calendar by members of the committee, such item(s) shall be the subject of further discussion and action by the committee.

The consent calendar was approved unanimously.

8. Project Log

9. ChargePoint Summary

10. 2023 4th Quarter Clubhouse Inspection Report

Items for Discussion and Consideration:

11. Updates to Committee Charter

A motion was made and unanimously approved to accept the updates to the committee charter as written.

12. Broadband HVAC Update

Mr. West provided a PowerPoint presentation on the current status of the Broadband HVAC project. Advisor Walsh commented on the new HVAC system's energy usage.

13. Equestrian Center Security Gates & Fencing Update

Mr. West gave a PowerPoint presentation to show the progress of the installation of security gates and fencing at the Equestrian Center.

14. Clubhouse 2 Pool Deck Options

Mr. West gave a PowerPoint presentation to explain the options for the Clubhouse 2 pool deck project. The committee discussed the three options. Mr. West answered questions from the committee. Director Bok made a motion to create an RFP with the option for pavers. Director Stephens seconded. The motion passed by a 6/1/0 vote (Director Park voted against).

15. Clubhouse 1 Project Update

Mr. West showed the committee the layout of the fencing and temporary alternate transportation hub to be used while Clubhouse 1 is under construction.

Future Agenda Items: *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

- EMS Status Update
- MelRok Energy Management System

Concluding Business:

16. Committee Member Comments

Director Lee commented on her enthusiasm for the Clubhouse 1 project to begin.

17. Date of Next Meeting: Wednesday, April 10, 2024 at 9:30 a.m.

18. Adjournment – The meeting was adjourned at 10:49 a.m.

DRAFT

Yvonne Horton, Chair

Golden Rain Foundation
Maintenance & Construction Committee
Regular Open Session
February 14, 2024
Page 4 of 4

Yvonne Horton, Chair
Guy West, Staff Officer
Telephone: 949-597-4625



OPEN MEETING

REPORT OF THE REGULAR OPEN MEETING OF THE GOLDEN RAIN FOUNDATION CLUBHOUSE RENOVATION AD HOC COMMITTEE

**Wednesday, January 3, 2024 at 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room & Virtual with Zoom**

REPORT

MEMBERS PRESENT: Egon Garthoffner – Chair, Gan Mukhopadhyay – Co-Chair, Alison Bok, Anthony Liberatore, Ralph Engdahl, Andy Ginocchio

MEMBERS ABSENT: None

OTHERS PRESENT: **GRF:** Yvonne Horton
THIRD: Reza Karimi
Advisor: Bill Walsh

STAFF PRESENT: Guy West – Projects Division Manager, Heather Ziemba – Projects Administrative Coordinator

1. Call to Order

Chair Garthoffner called the meeting to order at 9:31 a.m.

2. Acknowledgment of Media

Chair Garthoffner noted that the meeting was being broadcast on Granicus and Zoom and was being recorded.

3. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

4. Approval of Meeting Report for March 15, 2023

Hearing no objection, the meeting report was approved.

5. Chair's Remarks

None.

6. Member Comments (Items not on the Agenda)

Chair Garthoffner noted that the member comments will be limited to 2 minutes and urged members to not repeat comments. No members commented on items not on the agenda.

Items for Discussion:

7. PAC Restrooms Interior Design

Mr. West gave a presentation to show the current condition of the restrooms at the Performing Arts Center (Clubhouse 3) and the scope of work suggested to update the restrooms. The design consultant will provide a presentation to the committee at a later date.

Chair Garthoffner responded to member comments regarding the cost and necessity of the interior design. A member commented on ideas for the design of this project.

8. Clubhouse 1 Update

Mr. West gave an oral update on the current status and timing of the Clubhouse 1 project. Mr. West answered questions from the committee about the timeline of the project and how the disruptions to use of the facility will be handled.

Mr. West and committee members responded to multiple member comments regarding the closure of the entire clubhouse during construction, the timeline of the project, the impact on clubhouse utilization, and relocation of clubs and clubhouse users during construction.

Co-Chair Mukhopadhyay left the meeting at 10:22 a.m.

Concluding Business:

9. Committee Member Comments

Director Liberatore thanked the audience for attending and commenting. Director Bok commented on the necessity of communication. Director Engdahl commented on the purview of this committee and parking at Clubhouse 1 and stressed the need to quickly start construction. Director Ginocchio commented on parking at Clubhouse 1.

10. Date of Next Meeting: TBD

11. Adjournment

The meeting was adjourned at 11:10 a.m.



Egon Garthoffner, Chair

Egon Garthoffner – Chair
Guy West – Staff Officer
Telephone: 949-268-2380

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OPEN MEETING

**REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
BUILDING E SPACE PLANNING AD HOC ADVISORY COMMITTEE**

**Wednesday, January 31, 2024 – 1:30 p.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room & Virtual with Zoom**

REPORT

MEMBERS PRESENT: James Hopkins - Chair, Yvonne Horton, Alison Bok, Nancy Carlson, Reza Karimi, Tom Tuning, Andy Ginocchio, S.K. Park, Sue Stephens

MEMBERS ABSENT: Cush Bhada, Glenn Miller, Peter Sanborn

OTHERS PRESENT: **GRF:** Egon Garthoffner, Juanita Skillman
UNITED: Maggie Blackwell

STAFF PRESENT: Manuel Gomez – Maintenance & Construction Director, Ian Barnette – Maintenance & Construction Assistant Director, Guy West - Projects Division Manager, Alison Giglio - Recreation and Special Events Director, Jennifer Murphy – Recreation Manager, Sandra Spencer – Department Administrative Assistant

1. Call Meeting to Order

Chair Hopkins called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

3. Approval of the Meeting Report from January 3, 2024

Hearing no objection, the meeting report was approved as written.

4. Remarks of the Chair

Chair Hopkins welcomed members of the committee who had not previously participated in discussions on the topic. The purpose of the committee being to gather as much information as possible, discuss the solutions at a high level, and bring a recommendation to the GRF Board.

5. Member Comments – (Items Not on the Agenda)

None.

6. Response to Member Comments

None.

7. Department Head Update

None.

8. Consent: *All matters listed under the Consent Calendar are considered routine and will be enacted by the committee by one motion. In the event that an item is removed from the Consent Calendar by members of the committee, such item(s) shall be the subject of further discussion and action by the committee.*

a. None.

9. Items for Discussion and Consideration

a. Previous Building E Assessment

Mr. Gomez provided history on Building E geotechnical and engineering evaluations conducted in 2011 and a structural observation report conducted in 2020 via PowerPoint. Information included the timing and findings of those assessments, consultant estimates for the replacement of the building or repairs to the building, and the dates those findings were presented the GRF M&C Committee in June 2021.

b. Office Plan by Rengel Co. (from study dated June 2022)

Mr. Gomez reviewed the office space plans prepared by Rengel and Co. via PowerPoint.

c. Office Plan by Austin Co. (from study dated May 2023)

Mr. Gomez reviewed the office space plans prepared by Austin Co. via PowerPoint.

Mr. Gomez presented a cost summary of four (4) options considered by the GRF Board and presented to the Corporate Members in June 2023. Mr. Gomez also presented the floor plans and existing office configurations and resident uses for all three floors of the Community Center. Discussion included details of each study and options presented for relocating the displaced departments in either a new building (either modular or conventional) or in reconfigured space within the Community Center.

d. Discuss Other Potential Relocation Options for Consideration

The committee was requested to bring back suggested guiding principles to the next committee meeting on March 6, 2024 for consideration when discussing solutions.


10. Future Agenda Items: *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

11. Committee Member Comments

- Director Stephens concurred with the idea of establishing guiding principles.
- Director Ginocchio commented that the guiding principles should go from general to specific in nature.
- Director Karimi commented on the timeline of the project.
- Director Horton commented that residents must be considered first.
- Director Bok commented on the need to resolve the status of Building E.
- Director Carlson commented on the goal of the committee, resolving the status of Building E.
- Chair Hopkins commented on his goal of sharing all the information from the GRF Board and associated committees with this committee to present an informed decision to the board.

12. Date of Next Meeting: Wednesday, March 6, 2024 at 1:30 p.m.

13. Adjournment: The meeting was adjourned at 3:05 p.m.



James Hopkins, Chair

James Hopkins, Chair
Manuel Gomez, Staff Officer
Telephone: 949-268-2380

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OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MEDIA AND COMMUNICATIONS COMMITTEE**

**Monday, January 15, 2024 – 1:30 p.m.
Board Room / Virtual Hybrid Meeting**

REPORT

Members Present: Chair Joan Milliman; Directors Maggie Blackwell, James Cook, Cris Prince, Peter Sanborn, Juanita Skillman, Georgiana Willis; Advisors Catherine Brians, Tom Nash, Carmen Pacella, Lucy Parker

Members Absent: Advisor Theresa Frost (excused)

Others Present: GRF President Jim Hopkins

Staff Present: Jennings Lai, Catherine Laster, Ellyce Rothrock

1. Call to Order

The meeting was called to order at 1:30 p.m. and a quorum was established by Chair Milliman.

2. Acknowledgement of Media

None present.

3. Approval of Agenda

Approved by unanimous consent.

During the Media and Communications report, Director Cook found a typo in the December 2023 iContact report on page 16 of 16 of agenda item 7. The open rate for the December 8 "What's Up in the Village" email blast was 54.85% not 554.80%, which changes the total open rate from 90.77% to 61.37%. The agenda will be corrected.

4. Approval of Report for September 18, 2023

Approved by unanimous consent.

5. Chair's Remarks

Chair Milliman welcomed the committee and introduced new member, Director Willis.

6. Member Comments

There were no member comments.

Items for Discussion

7. Media and Communications Report – Ellyce Rothrock

Ms. Rothrock highlighted from the Media and Communications Activities Report the various ways the Media and Communications Division communicates with Village residents, including, but not limited to:

- “What’s Up in the Village” weekly email blast
- lagunawoodsvillage.com
- The Village Breeze
- Targeted emails
- Special news emails
- Digital newsletters from the GRF, Third Mutual and United Mutual boards of directors
- Facebook posting
- Weekly press releases sent to the Globe
- CodeRED
- Literature racks throughout the Village
- Signage for all departments and divisions
- Village Television
- Village YouTube channel
- Message boards
- CEO reports at monthly board meetings
- CEO visits throughout the community
- Speaking engagements for department heads
- New resident orientation coordination
- Realtor open houses
- Maintenance and Construction and Manor Alterations open houses

Director Skillman asked about following up with individuals who unsubscribe from or complain about the electronic newsletters and a discussion ensued.

8. Website Ad Hoc Committee Report – Ellyce Rothrock

Ms. Rothrock updated the committee on discovery phase meetings between the contractor and staff, which have included discussions on creative strategy, user experience, design, navigation, wireframing, content migration, and resident and staff interviews. She listed some of the questions residents were asked in interviews conducted by contractor. Discussion ensued about the resident interviews.

Website Ad Hoc Committee meetings will resume once the discovery phase is complete and significant data can be shared from the discovery process.

9. Review of the Committee Charter – Joan Milliman

Chair Milliman discussed the restructuring of Media and Communications from a department to a division under the Office of the CEO. As such, the Television Studio, Broadband Services, Internet Services and Media Services are no longer under its purview and should be removed from the committee charter.

GRF President Hopkins stated that Broadband Services is now separate from Media and Communications and is in the process of becoming a standing committee. He took questions.

Chair Milliman read the charter and stated which phrases and paragraphs should be stricken. Discussion ensued.

Director Skillman stated that over the weekend HGTV ran ads for Village club events that advertised where to get tickets, but not that these events were for residents only. She stated that people have been showing up at the gates with tickets, but they are not residents or guests of residents. Discussion ensued about who should review ads to ensure they include a statement that these events are for residents and their guests only. Ms. Rothrock said she would discuss this with the TV Studio and Recreation. Advisor Parker recommended that staff from the TV Studio be part of this committee.

Director Cook recommended defining in the charter tasking in which the committee will be involved, such as the magazine and newsletters. Discussion ensued.

Ms. Rothrock clarified the content Media and Communications provides for TV6, including the message board and PowerPoint presentation decks to accompany appearances by directors, staff and outside entities like the City of Laguna Woods, the City of Laguna Beach and the Orange County Mosquito and Vector Control District.

Chair Milliman stated the committee will have a new charter before the next Media and Communications Committee meeting.

Director Willis asked about the impact of streaming on TV6 programming. Discussion ensued.

10. Goals for 2024 – Joan Milliman

Chair Milliman stated that the first goal is to create a new charter. Another is for more residents to receive their communications. Discussion ensued.

Director Skillman congratulated the PC Club for holding classes on how to use Village apps and the website. Ms. Rothrock concurred that the blast runs announcements of when those classes are held. Discussion ensued.

Advisor Brians asked whether the Village has an emergency notification system. Discussion ensued on CodeRED.

Director Cook recommended encouraging residents to go to a new resident orientation. Discussion ensued.

Items for Future Agendas

Revised Media and Communications Committee charter

Concluding Business

Committee Member Comments

Advisor Pacella thanked everyone for their hard work.

Director Sanborn, Director Blackwell and Advisor Parker reiterated the challenge of communications reaching everyone. Director Blackwell concurred with encouraging residents to attend a new resident orientation and suggested stating in the Globe that these orientations are open to all residents, but please RSVP first.

Ms. Rothrock stated the use of digital, television, print and social media platforms build redundancy of messaging. She introduced new staff member, Jennings Lai.

Ms. Lai stated the meeting and listening to everyone's comments was interesting.

Director Skillman asked when the January/February Village Breeze will be out. Ms. Rothrock stated the printer had some technical issues, but the magazine should be delivered by the end of the week.

Chair Milliman encouraged committee members to attend a new resident orientation and thanked everyone for attending today's meeting.

Date of Next Meeting – Monday, April 15, 2024, at 1:30 p.m.

Adjournment

Chair Milliman adjourned the meeting at 2:45 p.m.


Joan Milliman, Chair
Media and Communications Committee

**REPORT OF REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MOBILITY AND VEHICLES COMMITTEE**

Wednesday, February 7, 2024 – 1:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Juanita Skillman (Acting Chair), Ryna Rothberg, Alison Bok, Nancy Carlson, SK Park, Moon Yun, Sue Stephens, Elsie Addington (Advisor), Vashti Williams (Advisor)

OTHERS PRESENT: Ellen Leonard (United)

STAFF PRESENT: Robert Carroll, Angelo Ocampo, Erik Nunez, Francisco Perez, Sandra Spencer

1. Call to Order

Co-Chair Skillman called the meeting to order at 1:30 p.m.

2. Acknowledgment of Media

None present.

3. Approval of the Agenda

Hearing no objections, the agenda was approved by unanimous consent.

4. Approval of Meeting Report for November 6, 2023

The meeting report for November 6, 2023, was unanimously approved as written.

5. Chair's Remarks

Director Skillman commented that Director Rothberg requested that Director Skillman be the Co-Chair of the committee, effective immediately, and to chair this meeting specifically. Director Skillman requested review of the charter for Mobility and Vehicles Committee be included at the May meeting of the committee.

6. Member Comments (Items Not on the Agenda)

- A member commented on the Senior Mobility Program provided by the City of Laguna Woods.

7. Response to Member Comments

- Director Yun commented that he believes the Senior Mobility Program is a good program to use.

- Director Carlson commented on the habits of using the available transportation options.
- Director Park commented on the routes.
- Advisor Williams commented on the bus routes and how convenient it is for the residents.

8. Director's Report

Mr. Carroll provided the committee with an overview of the Laguna Woods Village transportation ridership for the Fixed-Route, Journey, and BOOST transportation programs.

Mr. Carroll provided information on ridership numbers for the Destination Shopping program. He also commented on Transportation updates, including new meeting schedules and targeted areas to increase awareness.

Staff also provided a map of Laguna Woods Transportation boundaries.

- Staff provided a list of GRF vehicles and specialty equipment units.
- Staff provided an update on where the transportation hub will temporarily operate.
- Director Bok requested a report detailing the cost of each program for 2024.
- Director Carlson requested a description of the titles on the graphs.
- Advisor Williams commented on the differences between each program.

Items for Discussion

9. 2024 Vehicle CIP – Security Vehicles Specification

Director Rothberg joined the meeting at 2:15 p.m.

- Director Bok made a motion to approve the security vehicles specification. Director Carlson seconded the motion. A discussion followed.
- Director Carlson commented on the addition of new security vehicles.
- Mr. Nunez commented on the utilization of the vehicles per employee and the factors involved in determining how many vehicles were needed to fully equip the Department.
- Director Skillman made a motion to approve the specifications of the security vehicles. The motion was seconded and the motion failed by a vote of 3/4/0.

- After further discussion, Director Carlson suggested the committee reconsider the vote and another vote was taken. Director Carlson moved the motion Director Bok seconded the motion and passed by a vote 5/2/0.

10. 2024 Vehicle CIP – Transportation Bus Specification

- Director Carlson made a motion to approve the transportation bus specifications. Director Rothberg seconded the motion and the motion passed by a vote of 5/2/0.

Items for Future Agendas:

- Review of the GRF Mobility and Vehicles Committee Charter

Concluding Business:

Committee Member Comments - None

Date of Next Meeting – Wednesday, May 1, 2024, at 1:30 p.m.

Adjournment - The meeting was adjourned at 3:32 p.m.


GRF Mobility and Vehicles Committee Meeting
February 7, 2024 15:57:00

Juanita Skillman
Co-Chair

Ryna Rothberg, Co-Chair
Juanita Skillman, Co-Chair
Robert Carroll, Staff Officer
Telephone: 949-597-4242

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REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION DISASTER PREPAREDNESS TASK FORCE

Tuesday, January 30, 2024 at 9:30 AM

HYBRID MEETING

MEMBERS PRESENT: Eric R. Nuñez (Chair), Juanita Skillman (Co- Chair), S.K. Park, Anthony Liberatore, Rick Kopps, Moon Yun

MEMBERS PRESENT ONLINE:

Gan Mukhapadhyay (GRF) Sue Stephens (Mutual 50)

MEMBERS ABSENT: Maggie Blackwell

OTHERS PRESENT: Grace Stencel, Annie Wright, Doug Gibson, Sandy Benson, Bob Matonti

STAFF PRESENT: Carmen Aguilar, Alycia Magnuson, Dan Lurie, Tom Siviglia

THE MEETING WAS CALLED TO ORDER: 9:34 a.m.

ACKNOWLEDGEMENT OF THE PRESS: None present

APPROVAL OF THE AGENDA: By consensus, the agenda was approved.

APPROVAL OF MEETING REPORT: By consensus, the meeting report was approved. Changes were made to the last meeting report July, 25, 2023

CHAIRS REMARKS: Chair Nuñez began his remarks by thanking the board as well as the audience for being present at today's meeting. Mention the refinement the radio drill needs in order to be effective in a real disaster. In order for this to fall into place everyone that is assigned a radio must be on standby for roll call that is held once a month. If those who are listed on the Disaster Preparedness Task Force radio team are not able to attend the drill a notification should be communicated prior. There were only four responses. Chair Nuñez is currently in contact with a nonprofit organization called Earthquake Heroes to present a portion of their Northridge Earthquake video for Clubhouse 3 event for as part of their Shelter In Place training. He is also negotiating with Earthquake Heroes to put on a vendor expo event in September (date TBD) which would include the full-length version of the Earthquake Heroes video with along with a whole host of disaster preparedness vendors to include an earthquake simulator.

CO- CHAIR REMARKS: Director Skillman, VILLAGE BREEZE would like to include Disaster Preparedness publication including all of the topics and what they cover in the program. Hopefully this will help in with recruitment, retention and training.

RECRUITMENT / RETENTION / TRAINING: Director Skillman mentioned, the retention is difficult for a number of reasons. There is also a tremendous amount of in gaining interest and providing the appropriate type and amount of training that would keep up the interest of such a large group of volunteers that are needed to adequately run an effective Good Neighbor Captains program.

GRF BOARD: Nothing to report.

UNITED BOARD: Nothing to report.

THIRD BOARD: Director S.K. Park thanked all the volunteers.

TOWERS: Rick Kopps, stated there is a retention a problem at the Towers.

PET EVACUATION SUBMIT COMMITTEE: Sandy Benson participated in the Winter Bazaar on January 27, 2024 at Clubhouse 5. The turnout was great over 200+ file of life where given out along with multiple Disaster Preparedness applications. Overall, the event was informative and Memorial Care currently provides the File of Life magnet Laguna Woods Village. Memorial Care is interested in amplifying the partnership with Laguna Woods Village.

DISCUSSIONS AND CONSIDERATIONS

Revising Emergency Operation Plan: Director of Security Eric Nuñez made mentioned that he is having a conference call with a company called Jacob Green Associates who specialize in developing Emergency Operations Plans for cities and counties and other private sector companies. He stated that they also provide tabletop and field response exercise design services and will be requesting a gap analysis of our current plan and where we need to be in order to respond successfully to various emergency management situations.

Antenna Status: Dan Lurie gave a status report on the Antenna project. The number of hours and staff exceeds what can be done in house. Three bids have been received. Currently, waiting on approval of GRF & Finance Board to move forward with the installation of antenna. We should have closure at the next DPTF meeting in March.

ITEMS FOR FUTURE AGENDAS

- Antenna Update
- Recap on March 15 CH3 Event
- Information on September Event

MEMBER COMMENTS: (Items not on the agenda)

Topics included:

- Training on how to use Fire Extinguisher for Laguna Woods Village
- CERT training
- Table top exercises

- Training broadcasted on Laguna Woods Village TV 6
- First Aid Training

NEXT MEETING: March 26, 2024 at 9:30

a.m. **ADJOURNMENT:** 10:49 a.m.

SUBMITTED BY:

Eric R. Nuñez

Eric R. Nuñez (Feb 15, 2024 16:12 PST)

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